

DEPARTMENT OF PUBLIC UTILITIES



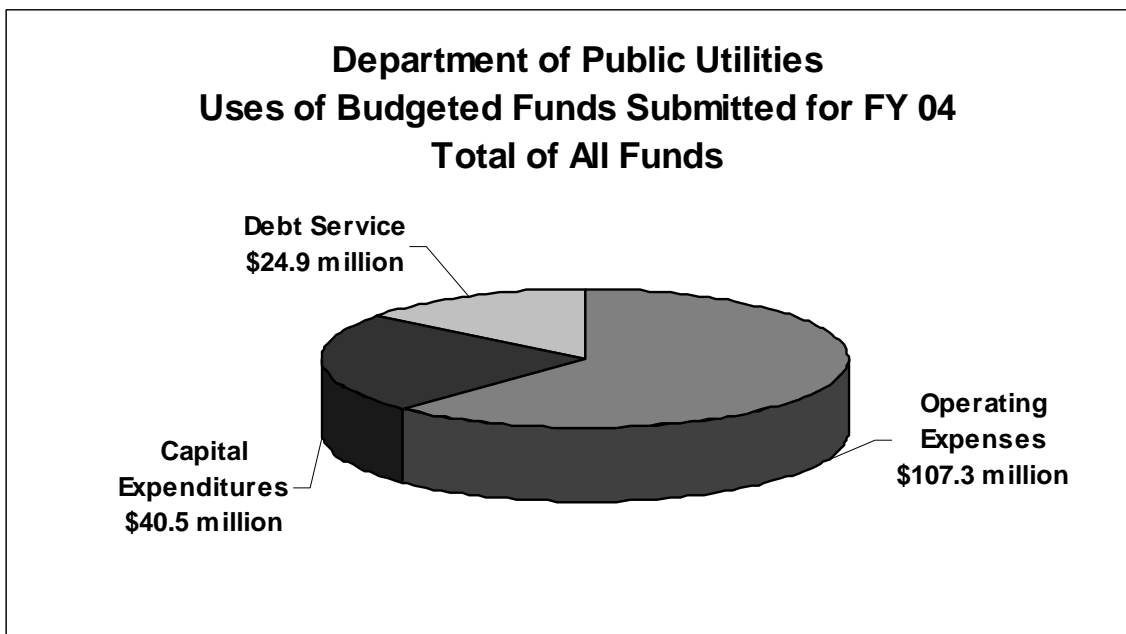
MISSION STATEMENT:

Deliver **high quality, competitive utility services** to ensure customer satisfaction, provide capacity for economic development, and promote the health and safety of our community.

The Department of Public Utilities (DPU) provides reliable, efficient, low-cost water, wastewater, and solid waste services. The challenges of changing state and federal regulations, combined with growth and economic development require a dynamic service strategy. In FY 2004, DPU will emphasize the following initiatives:

- Strategic infrastructure planning to satisfy utility service demands posed by the 2025 General Plan, Downtown Revitalization, and Economic Development objectives.
- Accounting enhancements for more robust fiscal management.
- Deployment of contemporary work management tools to enhance efficiencies and air quality.
- Performance assessment and best practice review of primary operating divisions.

Fiscal Snapshot:



Utility Department Snapshot

- ▶ \$134 million annual operations and maintenance and debt service budget
- ▶ 617.5 employees
- ▶ 500,000 customers in Fresno Metropolitan Area
- ▶ Six functional divisions as summarized below

Administration Division: The Administration Division coordinates the delivery and development of the City's utility services including oversight and support of the five operating divisions in the following primary areas:

- Strategic planning and resource management
- Organizational development, personnel, and labor relations
- Fiscal management, accounting, rate analysis, internal audits, and performance metrics.



Utility Planning & Engineering (UP&E), a section within the Administration Division, is responsible for review and coordination of utility requirements and planning/design of the sanitary sewer system. UP&E also develops and maintains the Department's infrastructure assets and spatial data in a Geographical Information System (GIS) as well as maintains a Sewer System Model for analyzing capacity of the Sanitary Sewer System.

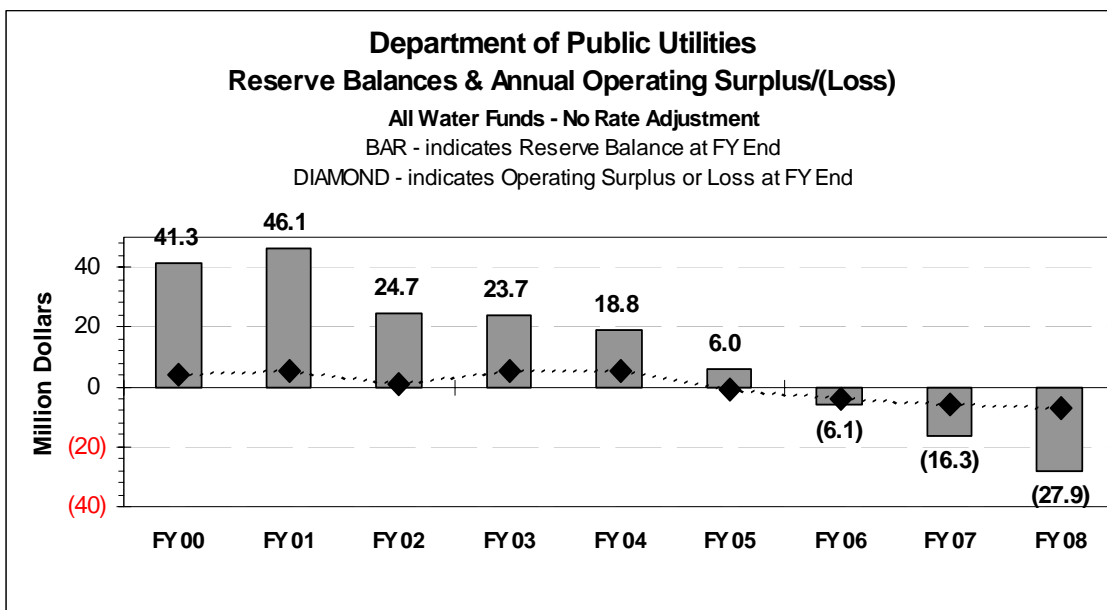
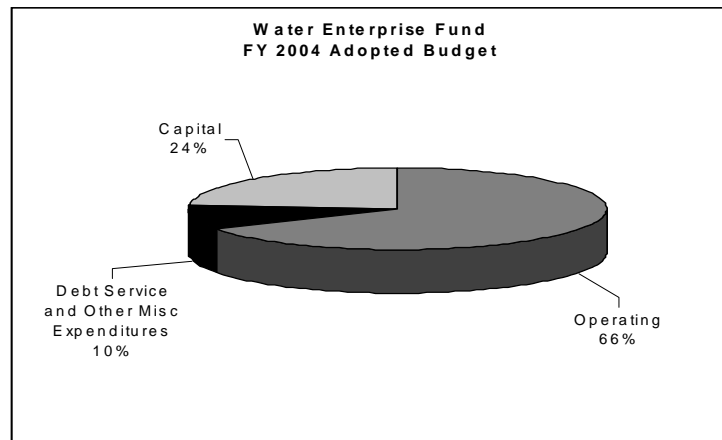
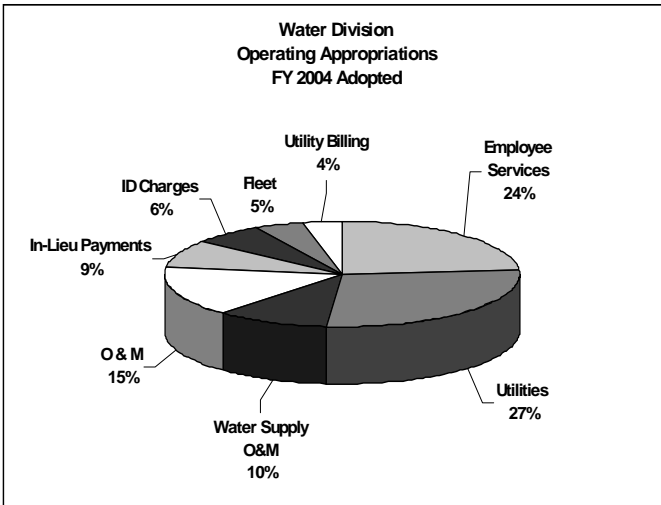
Water Division: The Water Division delivers a reliable supply of safe, high-quality water to both City and County residents in the Fresno Metropolitan area for domestic, commercial, and industrial use. More than 140 million gallons per day is pumped from 250 wells and distributed through 1,600 miles of water mains. All delivered water meets stringent state and federal drinking water standards. Completion of a 30 million gallon per day (MGD) Surface Water Treatment Plant (SWTP) in 2004 will further enhance the water system and provide infrastructure necessary for economic development.



The Division is committed to good strategic planning, outstanding customer service, and innovative use of technology. The Fresno Water

Division has received state and national recognition for efficient operations and low water rates. The City is facing a serious challenge and must renew its 60,000 acre foot Central Valley Project (CVP) water supply contract with the U.S. Bureau of Reclamation in order to assure continued low cost reliable water supplies.

Water Division Fiscal Snapshot:

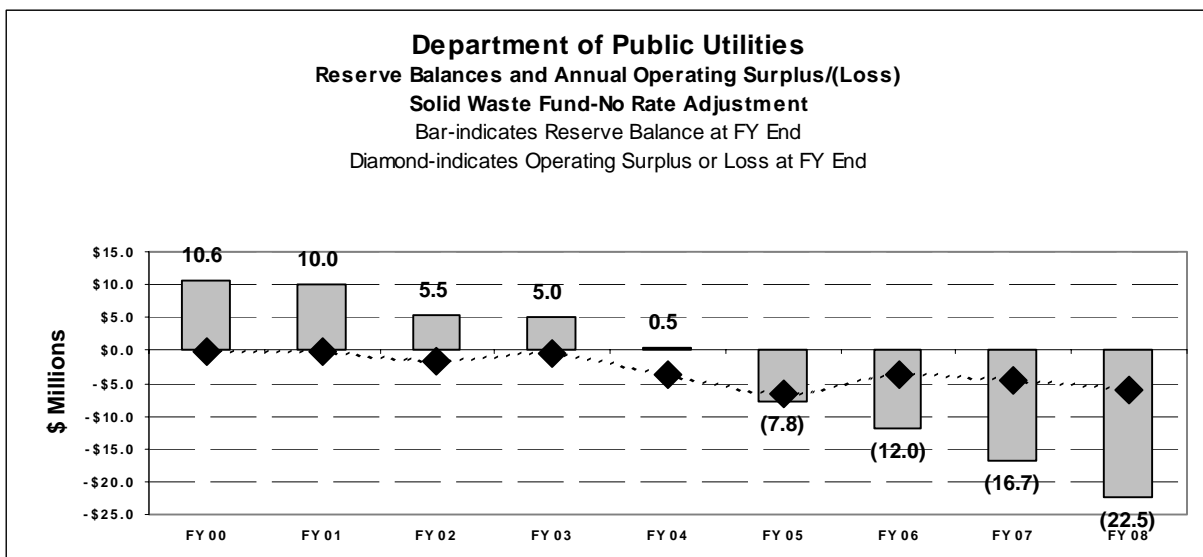
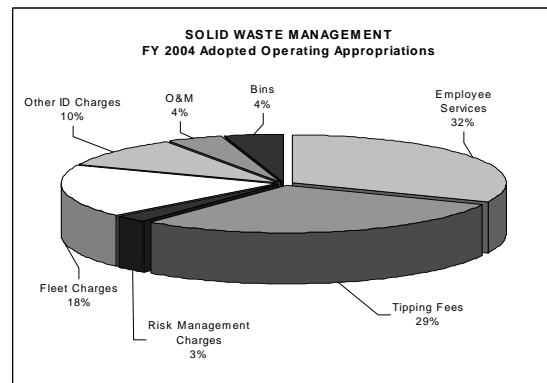
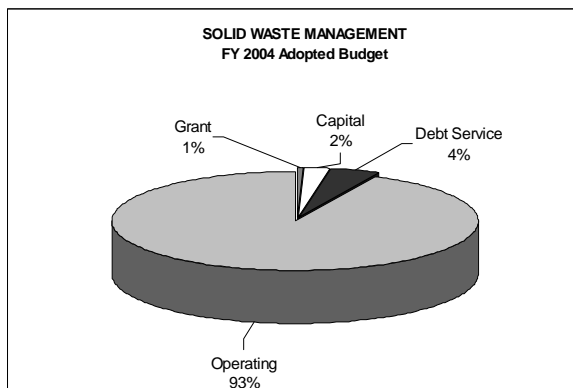


Solid Waste Division: The Solid Waste Management Division is responsible for municipal waste collection, recycling, and landfill diversion programs. Staff collects an average of over 1,000 tons of waste and recyclables per day, 362 days per year. In FY 2003, the Division implemented new residential and commercial collection strategies, allowing absorption of annual growth and new programs without increasing staff or collection equipment. Several major source-separation and recycling programs were expanded to comply with Assembly Bill 939 (which mandates diversion of 50 percent of the waste stream from the landfill). The Solid Waste Division is committed to competitive and efficient customer services and will construct a refuse transfer station in FY 2004. This transfer station will reduce operating costs, promote diversion, and cut 1.5 million refuse truck miles which helps clean the Valley's air.



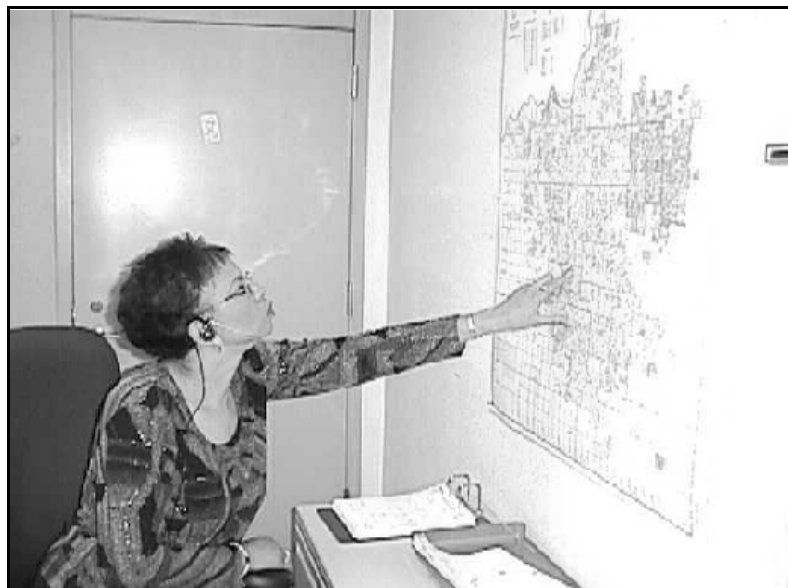
Trade show exhibits and educational literature help the Recycling Program.

Solid Waste Fiscal Snapshot:



* The FY 2004 fund balance is projected to be less than \$100,000.

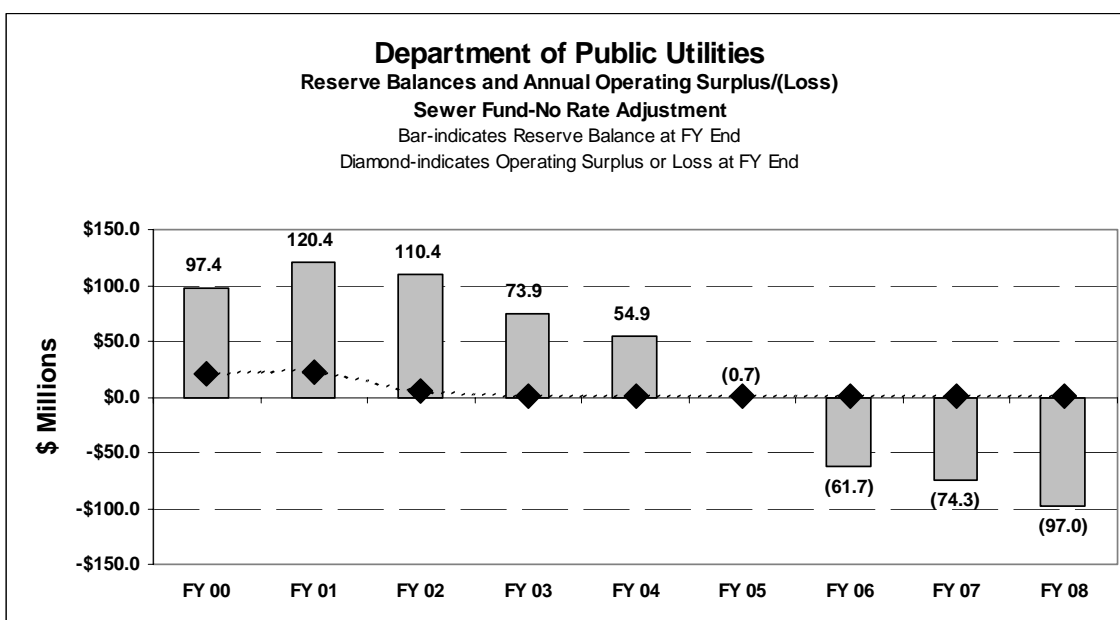
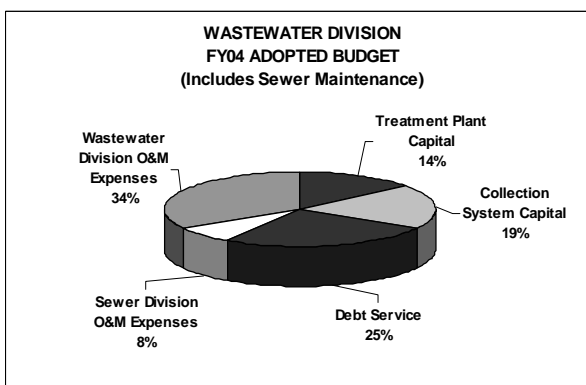
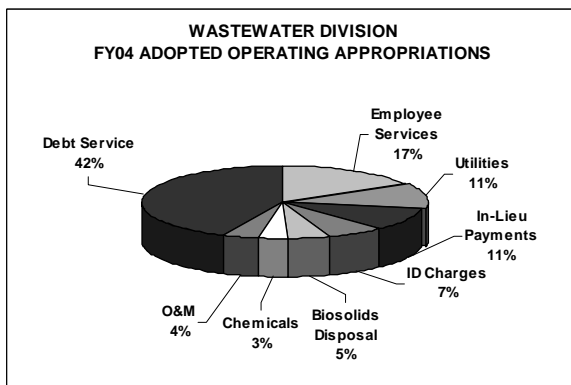
Wastewater Division: The Wastewater Management Division, is responsible for the treatment and reclamation of wastewater generated in the Fresno-Clovis Metropolitan Area. The 80 MGD Regional Wastewater Reclamation Facility (RWRf) is one of the largest in the State. Staff are responsible for meeting the facility's waste discharge requirements established by the Regional Water Quality Control Board. New extensive requirements include increased monitoring of groundwater quality and the determination of best practicable treatment and control methodologies. All activities are conducted in accordance with standards for treatment, disposal, use of reclaimed water, and residuals established by the California State Water Resources Control Board, California Department of Health Services, and the U.S. Environmental Protection Agency. Over the past four years, the Division has implemented a series of technology and staffing efficiencies, resulting in FY 2004 operating costs which are below 1996 levels. FY 2004 will be the eighth consecutive year without a Sewer Rate increase.



Sewer Maintenance Division:

The Sewer Maintenance Division is responsible for the maintenance, repair, and preservation of the City's sanitary sewer collection system. The Division works closely with local agencies to comply with standards set by the California State Water Resources Control Board and the U.S. Environmental Protection Agency. The Sewer Maintenance Division continues performance-driven productivity improvements, incorporating emerging technologies to improve efficiencies and customer service.

Wastewater Fiscal Snapshot:



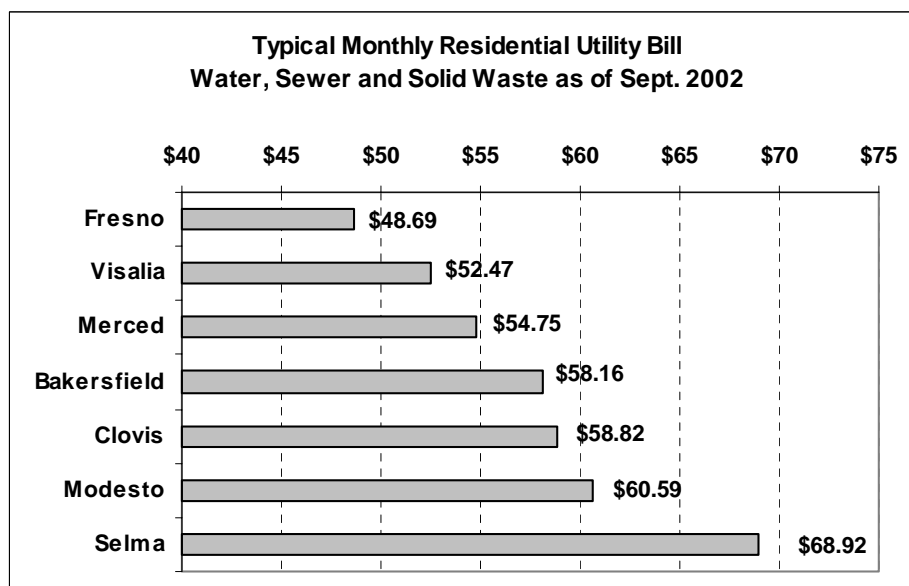
Note: The Wastewater Fee supports both Sewer and Wastewater Division operations and Capital projects.

Community Sanitation Division: The Community Sanitation Division provides citizens with services to enhance neighborhood livability, as well as protect and maintain property values. Services include the Operation Clean Up, Litter Control, and Street Sweeping programs.



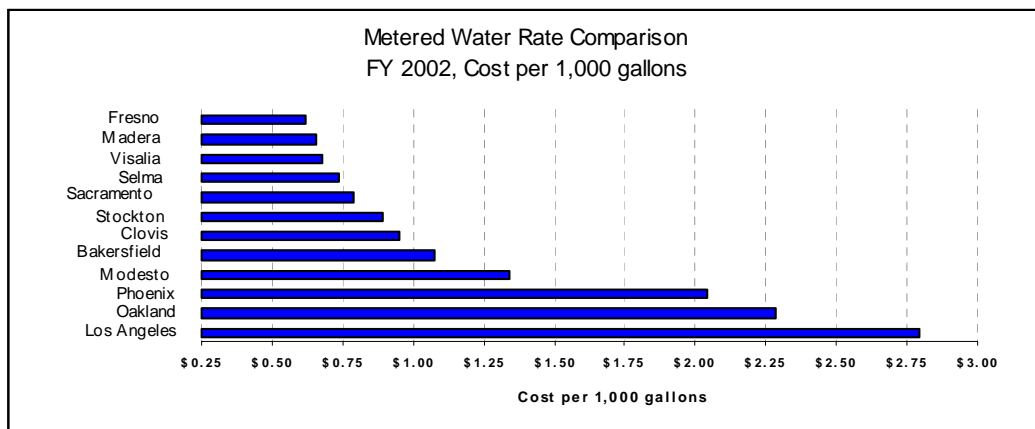
FY 2002/2003 ACCOMPLISHMENTS

Department of Public Utilities

Low Rates, High Value

- Continuous improvement and pursuit of best practices in each utility has resulted in one of the lowest overall average monthly residential utility bills of any city in the State and Central Valley.
- The typical monthly residential utility bill in Fresno for water, sewer, and solid waste totals \$48.69, which is over \$10 per month or 17 percent less than Clovis and over \$20 per month or 30 percent less than Selma.
- An emphasis on long range strategic planning and sound resource management will assure competitive rates into the future.
- Good business practices and customer centered operations create high value for the community and competitive utility rates which support job growth.

Water Division

Lowest Rates

* The Water Division charges a metered water rate to its commercial, industrial, and multi-family residential customers that is among the lowest in the state and the country, according to independent research studies.

FY 2002/2003 ACCOMPLISHMENTS

- **Rates:** The recipient of State and National recognition for efficient service and low water rates, the Division provides reliable low cost water supplies to support job growth and economic development.
- **Water Treatment Plant Construction:** A 30 MGD surface water treatment plant and support facilities is under construction and will be operational in 2004. The project is a key element of balancing the City's water budget, meeting water demands and reversing a 70-year decline in groundwater elevations. The plant also provides water system infrastructure necessary for economic development.
- **Polybutylene Service Replacement Program:** 1,500 polybutylene water service lines were replaced in FY 2003. The Division is aggressively pursuing litigation to recover costs from the manufacturers of the faulty pipe material installed in the 1980s.



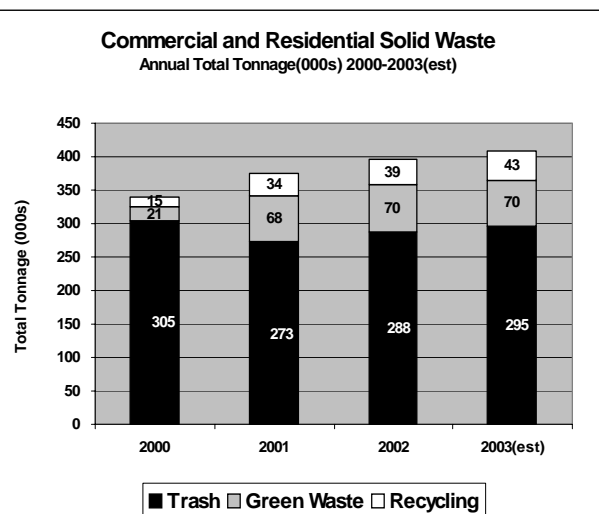
- **Central Valley Project (CVP) Surface Water Contract:** The Federal Government has stipulated water meters on single family homes as a condition of renewing the City's 60,000 acre foot CVP water supply contract. This requirement is in conflict with the City's charter section prohibiting such metering. The CVP contract must be renewed or Fresno's water supplies will become more expensive and less reliable.

- **Water System Improvements:** Improved the operation and efficiency of water system by replacing well motors with energy efficient models, rehabilitating nineteen wells, installing Supervisory Control and Data Acquisition (SCADA) control equipment enhancements, added 8,600 lineal feet of water main for gap closures, and added of 80 miles of new water mains.

Solid Waste Division

- **Increased Residential Efficiency:** Redesign of the residential three-cart collection system for increased efficiency.
- **Increased Commercial Efficiency:** Reallocation of commercial collection resources to more efficiently address growth.
- **Transfer Station:** Issued an Request for Proposal (RFP) for a transfer station to reduce operating costs, promote diversion, and cut \$1.5 million refuse truck miles which helps clean the Valley's air.

* The percentage of waste currently diverted from the landfill is 38 percent. Several programs will help the City to achieve its 50 percent diversion goal by the end of FY 2004, most notably increased recycling from commercial offices and material separation at the transfer station.



FY 2002/2003 ACCOMPLISHMENTS

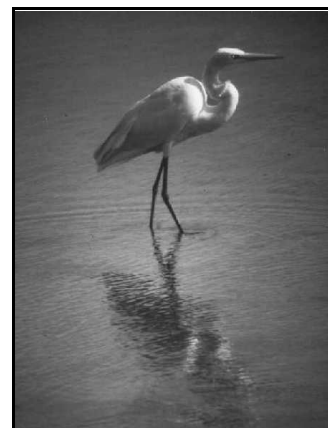
- **Expanded Recycling Program:** To comply with State mandates, the Division is currently diverting 750 tons of recyclables and 1,365 tons of green waste each week. The City of Fresno has made significant progress in its efforts to reduce the amount of trash going into landfill by implementing recycling and green waste programs.
- **Recycled material diversion:** Increased from 15,000 tons in 2000 to 39,000 tons in 2002, an increase of 160 percent.
- **Green waste diversion:** Increased from 21,000 tons in 2000 to 70,000 tons in 2002, an increase of 233 percent.



- **Landfilled Trash:** Decreased from 305,000 tons in 2000 to 288,000 tons in 2002, a decrease of 5.6 percent.
- **Regional Sports Complex:** Constructed as part of the landfill closure and scheduled for opening in July 2003, the complex will have nine soccer fields and six softball diamonds. The project accomplishes an environmentally sound landfill closure and provides a sports complex for local and regional tournament play.

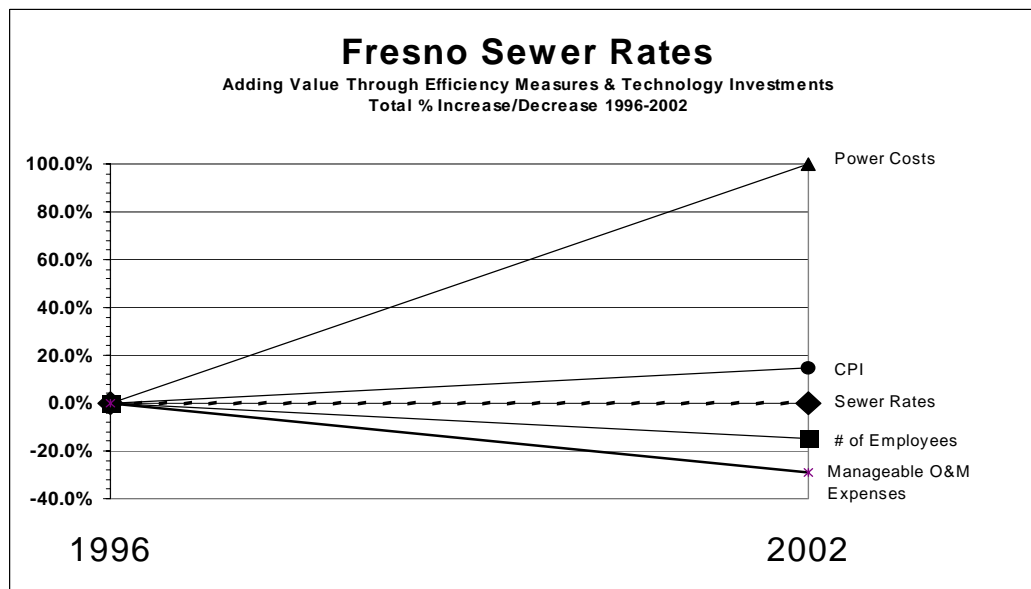
Wastewater Division

- **No Rate Increase for Eight Years:** No rate increases despite significant increases in energy and other operations and maintenance costs. Technology and staffing efficiencies provide big pay backs. As a consequence of continuous improvement programs, the Division has a lower staffing level than in 1996.
- **Increased Water Reclamation:** Increased 6,600 acre feet (28 percent) of reclaimed groundwater and increased direct reuse of treated wastewater for irrigation by 1,800 acre feet (44 percent).
- **Industrial Biochemical Oxygen Demand (BOD) Management:** Education and collaboration with major industries to promote reduction of loadings to the treatment plant and customer savings, resulting in 4 percent reduction in BOD loading to the plant.
- **Grant Funds:** Received a rebate of \$130,635 for the rehabilitation of reclamation wells to increase the capacity and efficiency of the system.
- **The Wastewater Treatment Plant** is located southwest of downtown Fresno on 3,000 acres. It is one of the largest treatment facilities in the state.
- 1,700 acres of treated effluent infiltration ponds provide habitat for numerous species of water fowl, shore birds, raptors, and many other types of wildlife.



FY 2002/2003 ACCOMPLISHMENTS

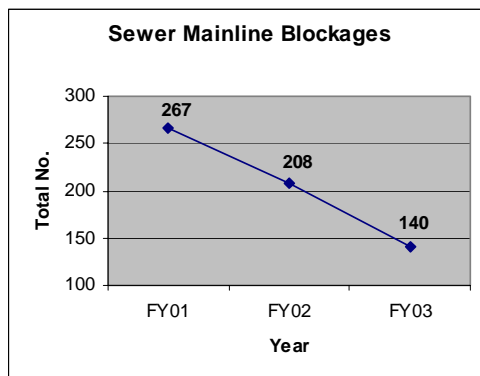
- No increase in Fresno sewer rates for over eight years despite significant increases in the overall Consumer Price Index (CPI) and even greater increases in utility expenses and regulatory costs.



- From 1996 to 2002 the cumulative CPI increase was 14.7 percent and the increase in utility expense was 100 percent.
- These cost increases have been offset by:
 - Reduction in workforce from 152 to 116 due to the improved use of technology and work efficiencies.
 - Reduction of manageable O&M expenses (excludes utility expense and in-lieu charges) by over \$5 million or 33 percent since 1996.

Sewer Maintenance Division

- Customer Service Improvements: Initial response time to customer service request reduced to under one hour. Follow-up response is coordinated based upon the type of response required and availability of resources. All calls are resolved within 24 hours of receiving a customer call.



- Reduced Sewer Blockages: Sewer blockages, a critical cost driver, have been reduced dramatically with the implementation of enhanced maintenance procedures.
- Overtime Management: For the third consecutive year, overtime was reduced. The division has reduced overtime costs by 38 percent over the last three years. Greater reliance on customer service clerks and after-hours answering service to screen out calls significantly reduced the number of unscheduled responses during daytime and off-duty hours.

FY 2002/2003 ACCOMPLISHMENTS

- Jet Rodder/Vacuum Combination trucks have been added to the Sewer Maintenance Division's fleet to increase cleaning efficiency and performance.



Community Sanitation Division

- Litter Control Program:
 - ▶ Assisted Code Enforcement, Solid Waste, other City departments, and private citizens with over 220 special projects removing bulky discards and trash at an estimated cost of \$82,000.
 - ▶ Loaded 15,400 tires for recycling into 14 trailers, including tractor and diesel tires.
 - ▶ Worked in conjunction with the Parks, Street Maintenance, and Solid Waste Divisions to provide litter control services for nine downtown events and parades, including street cleaning before and after events (e.g. Taco Festival, Veteran's Day Parade, Fat Friday, Oktoberfest, Cinco de Mayo, Ringling Brothers Circus, and Mexican Independence Day at the Fulton Mall).
- State Work Assistance:
 - ▶ Continued partnerships with Fresno County Adult Probation, California State Parole, California Youth Authority, and Local Conservation Corps who provided over 17,700 hours of community service.
 - ▶ Assisted the Hope Now for Youth organization in bringing eight at-risk youths into the mainstream. The youths assisted permanent staff with litter control on major streets, on and off ramps, and other public rights-of-way.
- Street Sweeping Program:
 - ▶ 860 major street curb-miles swept weekly.
 - ▶ 2,593 residential curb-miles swept monthly.
 - ▶ 2,647 tons of dirt and debris removed.
- Operation Clean Up:
 - ▶ Assisted over 87,000 households in disposing approximately:
 - ▶ 30,440 tons of trash and debris
 - ▶ 6,807 tons of recyclable green waste
 - ▶ 4,690 refrigerators
 - ▶ 1,419 computer monitors
 - ▶ 4,485 television sets



FY 2003/2004 ISSUES

Department of Public Utilities

- **Rates:** No rate increases have been adopted for FY 2004. City of Fresno utility rates remain among the lowest in the state.
- **Fiscal Management:** The Department has an annual operating budget, including debt service, of \$134 million. Given the complex financial transactions and rate structures, the Department emphasizes robust financial management. Increased benchmarking and performance metrics planned for FY 2004.
- **Workflow and Asset Management:** Hansen management tools will be implemented to improve asset and workflow management across the enterprise. A Geographical Positioning System (GPS), will be deployed in Water, Sewer, and Solid Waste field operations to facilitate efficiency enhancements.
- **Energy Costs:** The Utilities operation is by nature energy intensive and represents almost 70 percent of the City's total annual energy bill. As energy costs have increased statewide, annual energy costs increased from \$8.5 million to over \$13.5 million.
- **Fuel Costs:** The Department is fleet dependent with customers dispersed over a 110 square mile service area. The Department's combined fleet drives over 20,000 miles per day servicing customers. Sustained high fuel prices could increase operating costs beyond the adopted budget.
- **CVP Contract Renewal:** No single issue is more important to the City's future than securing this reliable, affordable water supply for the next 25 years. This objective will remain at the top of the Department's priorities in FY 2004.

Administration Division (Includes UP&E Section)

- The total budget for this Division is equal to the FY 2003 adopted budget. There are no staffing changes in the FY 2004 budget. Total position count remains at 18.
- **Oracle with Spatial Component:** UP&E will acquire an Oracle Spatial database to provide integration of the mapping system, asset management system (Hansen), and publishing tools (MapGuide and OnSite) for increased efficiency. This implementation will increase accuracy and efficiency of field operations, reduce risk and liability incidences, and provide the integration necessary to meet Government Accounting Standards (GASB 34) requirements.

Water Division

- **Rates:** There are no water customer user rate increases in the FY 2004 budget. As a consequence of continuous efficiency enhancements, water rates remain among the very lowest in the San Joaquin Valley and the State.
- **Water Treatment Plant Operations:** The plant is scheduled to be on line in June 2004. This will require funding of an estimated \$563,000 in additional operations and maintenance costs for plant startup and one month of operation. This includes additional costs for five Water Treatment Operators (budgeted from March to June FY 2004 for an FTE of 33 percent), chemicals (including any required equipment set-ups), power to run the facility, FID Enterprise Canal maintenance, repairs, lab supplies, and other miscellaneous items. These positions will

FY 2003/2004 ISSUES

be offset by the reduction of six permanent positions, one temporary position, and conversion of one position.

- **Pumping Power Cost:** The total budget for pumping power was increased slightly from \$8.5 million to \$8.7 million. If Fresno experiences another dry year, this may not be enough. No allowance for any future rate increases from Pacific Gas & Electric Company (PG&E) has been included in the budget.
- **Central Valley Project (CVP) Surface Water Contract:** The FY 2004 budget assumes no contract renewal during the fiscal year (renewal of the contract is not expected until FY 2005). Funds are budgeted at \$1.9 million for current obligations to the U.S. Bureau of Reclamation (USBR). Full contract costs to the USBR and the Friant Water Users Authority for conveyance and pumping costs are not included.
- **Polybutylene Service Replacement Program:** Continued funding is included for replacement through contract and in-house staff. Legal services for litigation, including trial, are estimated to cost an additional \$891,700 and are included in consultant services. The trial date is tentatively scheduled to start in November 2003. Potential settlement funds of \$2.0 million are anticipated as revenues in FY 2004.
- **SWTP Raw Water Supply:** To provide safe raw water supplies to SWTP, two projects have been approved in FY 2004. The Enterprise Canal Source Water Protection Project which would provide funds for the implementation of appropriate improvements identified in the City of Fresno Watershed Sanitary Survey to protect this water supply. Potential improvements could include fencing, canal lining, replacement of existing drains, construction of storm water collection systems, etc. The other project is the design of the Friant Kern Canal/SWTP Pipeline to protect CVP contract water that is delivered from Millerton Lake.
- **Planning:** Funding is requested for Metropolitan Water Resources Plan Update, AB 3030 Study, and the Retrofit Meter Update Study. Additional funding will be required to complete the Southeast Fresno Nitrate Study. These planning documents are essential for implementation of the 2025 General Plan and will be used to help ensure the most effective use of resources for meeting the water supply demand into the future.
- **Pump Station Improvements:** To help ensure an adequate water supply, major capital improvement projects at pump stations include construction of two new wells, eight replacement wells, three wellhead treatment facilities, twelve disinfection stations, and SCADA improvements, along with other miscellaneous projects.

Solid Waste Division

- **AB 939 Compliance:** In FY 2003 the California Integrated Waste Management Board (CIWMB) approved the City's SB1066 Time Extension Plan. Under this plan, the City has until July 2004 to comply with the State's 50 percent diversion mandate. The City must meet this deadline or face the possibility of penalties of up to \$10,000 per day. Under the approved plan, two specific customer bases were targeted: the City's 2,600 alley customers and the City's 7,800 commercial customers. Current alley customers will need to be converted to the curbside three-cart collection system and participate in residential recycling programs. On the commercial side, the Division must rapidly develop marketable and customized recycling service packages to maximize diversion by each commercial customer.

FY 2003/2004 ISSUES

- **Landfill Operations:** The landfill closure imposes a new long-term obligation for operation of sophisticated water and gas remedial systems as stipulated by EPA Consent Decree. Operations and maintenance costs are anticipated to exceed \$700,000 annually for the next twenty years to comply with EPA post closure requirements.
- **Solid Waste Rate Stabilization:** The absence of a rate increase for eight years coupled with increased landfill closure costs, as well as annual operating and maintenance costs for the landfill, have depleted Solid Waste Reserves. In FY 2000, total Solid Waste Reserves were in excess of \$11.3 million; projected reserves at the end of FY 2004 are anticipated to be \$794,000.

Wastewater and Sewer Divisions

- **Rates:** No increases adopted for FY 2004. This is the eighth consecutive year without a rate increase, despite significant increases in costs.
- **Staffing:** Staffing in the Wastewater Management Division reflects an emphasis on financial and technical expertise. The Division exercised broad staffing reductions during the past five years to enhance competitiveness. In 1998, the Division had 151 positions. For FY 2004 the Division has 16 positions.
- **Collection System Rehabilitation:** Seriously deteriorating large diameter pipelines, a major infrastructure liability, requires timely relining investments. Approximately 42 miles at a cost of \$62 million has been rehabilitated to date. Infrastructure rehabilitation projects totaling \$11.5 million are budgeted for FY 2004.
- **Master Facility Planning:** This comprehensive master plan update is dictated by the new General Plan, substantial increases in industrial discharges, and new unprecedented requirements from the California Regional Water Quality Control Board.
- **Capital Projects:** Numerous capital projects are essential to meet growth, changing regulations, and system deterioration. An estimated \$195 million will be required over the next five years, including \$23.7 million in FY 2004.
- **Southeast Collection and Treatment Capacity:** New southeast treatment and collection capacity must be developed to accommodate the 2025 General Plan. Capacity to meet this demand is included in the five-year wastewater capital plan.
- **Construction of Support Facilities:** Administration, Warehouse, and Maintenance Shop buildings for the treatment plant have been postponed for a number of years, compromising operational efficiency and inventory control. A contract for the design of support facilities was awarded in FY 2003, with construction included in the FY 2004 budget.



- **New Waste Discharge Requirements:** New State mandates stipulate completion of more than 20 engineering studies and technical reports. This effort will continue through FY 2004. These studies will be costly, require significant new effort, and will become the basis for imposition of more stringent discharge requirements and determination of additional facilities. Mandated studies to establish groundwater limits and Best Practical Treatment and Control will likely result in the requirement to construct new facilities to achieve higher levels of treatment.

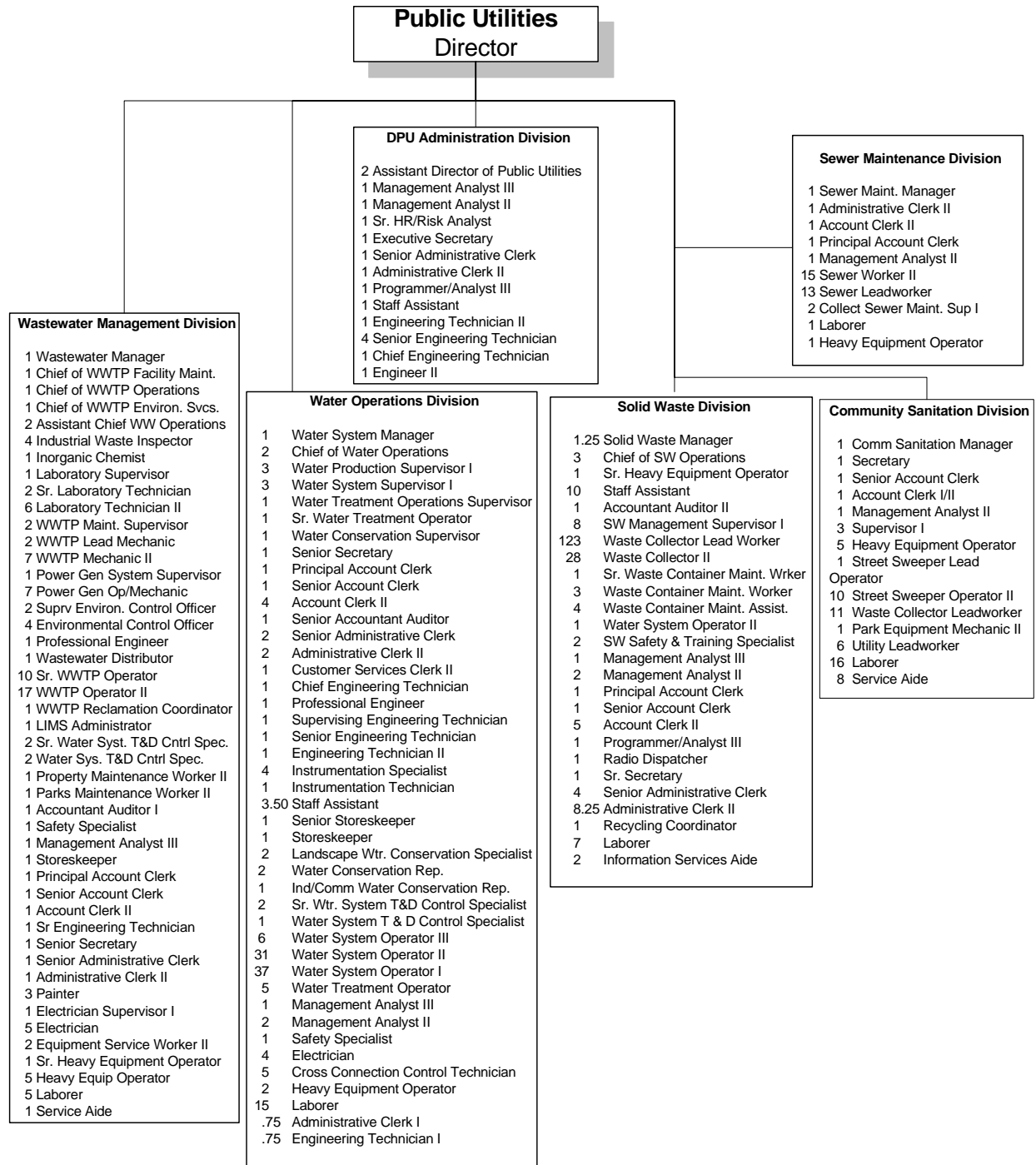
FY 2003/2004 ISSUES

Community Sanitation Division

- Safety/hazardous training needed to minimize work related accidents, injuries, and lost time.
- Modernization of fleet equipment to increase productivity and minimize downtime with vehicles exceeding 200,000 miles.
- Purchase of roll-off truck and refuse bins to reduce potential groundwater contamination left by street sweeper dump piles.
- Fifteen percent increase in tonnage from FY 2002 to FY 2003 of debris removed from operations.
- Decreasing landfill disposal costs and facilitating compliance with State AB 939 by limiting the size of Operation Clean Up debris piles and the diverting of material for recycling.
- Recent State legislation prohibiting the disposal of CRTs (e.g. televisions and computer monitors) at all landfills. FY 2003 disposal costs for CRT's has been \$135,000 excluding labor and equipment costs.
- Develop cost effective ways to deal with hazardous materials such as refrigerants and Cathode Ray Tubes (CRTs). Fees have been adopted in the Master Fee Schedule to recover costs per unit.



ORGANIZATION CHART FY 2004



595.00 Permanent Full-Time Positions
22.50 Temporary Full-Time Equivalents
617.50 Authorized Positions

AUTHORIZED POSITIONS SUMMARY

DIVISION	FY 2002	FY 2003	FY 2004
Administration Division	20.00	18.00	18.00
Water Operations Division	161.50	160.75	159.00
Solid Waste Division	203.79	219.90	221.50
Sewer Maintenance Division	41.00	41.00	37.00
Wastewater Treatment Division	120.00	114.00	116.00
Community Sanitation Division	80.59	76.00	66.00
TOTAL	626.88	629.65	617.50

AUTHORIZED POSITIONS

<u>Administration Division</u>	Authorized Positions		Budgeted Positions
Title	FY 2002	FY 2003	FY 2004
PERMANENT FULL-TIME			
Administrative Clerk II	1.00	1.00	1.00
Assistant Training Officer	1.00	0.00	0.00
Assistant Director of DPU	1.00	2.00	2.00
Chief Engineering Technician	1.00	1.00	1.00
Director of Public Utilities	1.00	1.00	1.00
Engineer II	2.00	1.00	1.00
Engineering Technician II	2.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00
Management Analyst II	1.00	1.00	1.00
Management Analyst III	1.00	1.00	1.00
Programmer/Analyst III	1.00	1.00	1.00
Senior Administrative Clerk	1.00	1.00	1.00
Senior Engineering Technician	3.00	4.00	4.00
Senior HR/Risk Analyst	1.00	1.00	1.00
Staff Assistant	1.00	1.00	1.00
Training Officer	1.00	0.00	0.00
Full-time Total	20.00	18.00	18.00
Division Total	20.00	18.00	18.00

DEPARTMENT OF PUBLIC UTILITIES - Continued

<u>Water Division</u>	Authorized Positions		Budgeted Positions
Title	FY 2002	FY 2003	FY 2004
PERMANENT FULL-TIME			
Account Clerk II	4.00	4.00	4.00
Accountant-Auditor II	1.00	0.00	0.00
Administrative Clerk II	2.00	2.00	2.00
Chief Engineering Technician	0.00	1.00	1.00
Chief of Water Operations	1.00	2.00	2.00
Cross Connection Control Tech	5.00	5.00	5.00
Customer Services Clerk II	1.00	1.00	1.00
Electrician	4.00	4.00	4.00
Engineering Technician II	1.00	1.00	1.00
Heavy Equipment Operator	2.00	2.00	2.00
Ind./Comm. Water Conservation Rep	1.00	1.00	1.00
Instrumentation Specialist	4.00	4.00	4.00
Instrumentation Technician	1.00	1.00	1.00
Laborer	18.00	18.00	15.00
Landscape Water Conservation Spec	2.00	2.00	2.00
Management Analyst II	1.00	1.00	2.00
Management Analyst III	1.00	1.00	1.00
Principal Account Clerk	1.00	1.00	1.00
Professional Engineer	2.00	1.00	1.00
Safety Specialist	1.00	1.00	1.00
Senior Accountant-Auditor	0.00	1.00	1.00
Senior Account Clerk	1.00	1.00	1.00
Senior Administrative Clerk	2.00	2.00	2.00
Senior Engineering Technician	1.00	1.00	1.00
Senior Secretary	1.00	1.00	1.00
Senior Storeskeeper	1.00	1.00	1.00
Senior Water Sys T & D Ctrl Spec	1.00	2.00	2.00
Senior Water Treatment Operator	1.00	1.00	1.00
Staff Assistant	2.00	2.00	2.00
Storeskeeper	1.00	1.00	1.00
Supervising Engineering Technician	1.00	1.00	1.00
Water Conservation Rep	2.00	2.00	2.00
Water Conservation Supervisor	1.00	1.00	1.00
Water Production Supervisor I	3.00	3.00	3.00
Water Resource Analyst	1.00	1.00	0.00
Water System T & D Control Spec	3.00	1.00	1.00
Water System Manager	1.00	1.00	1.00
Water System Operator I	38.00	38.00	37.00
Water System Operator II	33.00	33.00	31.00
Water System Operator III	6.00	6.00	6.00
Water System Supervisor I	3.00	3.00	3.00
Water Treatment Operator	0.00	0.00	5.00
Water Treatment Operations Supr	1.00	1.00	1.00
Full-time Total	157.00	157.00	156.00

<u>Water Division</u>	<u>Authorized Positions</u>		<u>Budgeted Positions</u>
<u>Title</u>	<u>FY 2002</u>	<u>FY 2003</u>	<u>FY 2004</u>
TEMPORARY WAGES			
Administrative Clerk I	1.50	0.75	0.75
Engineering Technician I	0.75	0.75	0.75
Staff Assistant	2.25	2.25	1.50
FTE Total	4.50	3.75	3.00
Division Total	161.50	160.75	159.00

<u>Solid Waste Division</u>	<u>Authorized Positions</u>		<u>Budgeted Positions</u>
<u>Title</u>	<u>FY 2002</u>	<u>FY 2003</u>	<u>FY 2004</u>
PERMANENT FULL-TIME			
Account Clerk II	5.00	5.00	5.00
Accountant-Auditor II	0.00	1.00	1.00
Administrative Clerk I	3.00	1.00	0.00
Administrative Clerk II	5.00	7.00	8.00
Chief of SW Operations	1.00	3.00	3.00
Construction Equip Operator	1.00	1.00	0.00
Heavy Equipment Operator	1.00	1.00	0.00
Laborer	7.00	7.00	7.00
Management Analyst II	2.00	2.00	2.00
Management Analyst III	1.00	1.00	1.00
Principal Account Clerk	1.00	1.00	1.00
Programmer/Analyst III	1.00	1.00	1.00
Radio Dispatcher	1.00	1.00	1.00
Recycling Coordinator	1.00	1.00	1.00
Secretary	1.00	1.00	0.00
Senior Account Clerk	1.00	1.00	1.00
Senior Administrative Clerk	3.00	4.00	4.00
Senior Heavy Equipment Operator	0.00	0.00	1.00
Senior Secretary	0.00	0.00	1.00
Solid Waste Bin Inspector	1.00	1.00	0.00
Solid Waste Manager	1.00	1.00	1.00
Solid Waste Management Super I	7.00	8.00	8.00
Senior Waste Container Maint Wrkr	1.00	1.00	1.00
Staff Assistant	2.00	3.00	4.00
SW Safety & Training Specialist	1.00	2.00	2.00
Waste Collector II	38.00	30.00	28.00
Waste Collector Leadworker	110.00	121.00	123.00
Waste Container Maintenance Asst.	4.00	4.00	4.00
Waste Container Maintenance Wrkr.	2.00	3.00	3.00
Water Operator II	0.00	0.00	1.00
Full-time Total	202.00	213.00	213.00

<u>Solid Waste Division</u>	Authorized Positions		Budgeted Positions
Title	FY 2002	FY 2003	FY 2004
TEMPORARY WAGES			
Administrative Clerk II	0.00	0.00	0.25
Information Services Aide I	0.90	0.90	2.00
Laborer	0.38	0.00	0.00
Service Worker II	0.51	0.00	0.00
Solid Waste Manager	0.00	0.00	0.25
Staff Assistant	0.00	6.00	6.00
FTE Total	1.79	6.90	8.50
Division Total	203.79	219.90	221.50

Sewer Division

Title			
PERMANENT FULL-TIME			
Account Clerk II	1.00	1.00	1.00
Administrative Clerk II	1.00	1.00	1.00
Collection Sewer Maint. Supervisor I	2.00	2.00	2.00
Heavy Equipment Operator	2.00	2.00	1.00
Laborer	3.00	3.00	1.00
Management Analyst II	1.00	1.00	1.00
Principal Account Clerk	1.00	1.00	1.00
Sewer Leadworker	14.00	14.00	13.00
Sewer Maintenance Manager	1.00	1.00	1.00
Sewer Worker II	15.00	15.00	15.00
Full-Time Total	41.00	41.00	37.00
Division Total	41.00	41.00	37.00

<u>Wastewater Management Division</u>	Authorized Positions		Budgeted Positions
Title	FY 2002	FY 2003	FY 2004
PERMANENT FULL-TIME			
Account Clerk II	1.00	1.00	1.00
Accountant-Auditor I	0.00	1.00	1.00
Administrative Clerk II	1.00	1.00	1.00
Assistant Chief of WW Treatment	2.00	2.00	2.00
Chief of WWTP Environ Services	1.00	1.00	1.00
Chief of WWTP Facilities	1.00	1.00	1.00
Chief of WWTP Operations	1.00	1.00	1.00
Customer Services Clerk II	1.00	0.00	0.00
Electrician	5.00	5.00	5.00
Electrician Supervisor I	1.00	1.00	1.00
Engineering Technician II	1.00	0.00	0.00

DEPARTMENT OF PUBLIC UTILITIES - Continued

Wastewater Management Division	Authorized Positions		Budgeted Positions
Title	FY 2002	FY 2003	FY 2004
Environmental Control Officer	5.00	5.00	4.00
Equipment Service Worker II	2.00	2.00	2.00
Heavy Equipment Operator	4.00	4.00	4.00
Industrial Waste Inspector	4.00	4.00	4.00
Inorganic Chemist	1.00	1.00	1.00
Laboratory Supervisor	1.00	1.00	1.00
Laboratory Technician II	8.00	6.00	6.00
Laborer	7.00	5.00	5.00
LIMS Administrator	0.00	1.00	1.00
Management Analyst III	1.00	1.00	1.00
Painter	2.00	2.00	2.00
Parks Maintenance Worker II	1.00	1.00	1.00
Power Gen Operator/Mechanic	7.00	7.00	7.00
Power Gen System Supervisor	1.00	1.00	1.00
Principal Account Clerk	1.00	1.00	1.00
Professional Engineer	1.00	1.00	1.00
Property Maintenance Worker II	1.00	1.00	1.00
Safety Specialist	1.00	1.00	1.00
Senior Account Clerk	1.00	1.00	1.00
Senior Administrative Clerk	1.00	1.00	1.00
Senior Engineering Technician	0.00	0.00	1.00
Senior Laboratory Technician	2.00	2.00	2.00
Senior Secretary	1.00	1.00	1.00
Senior Heavy Equipment Operator	1.00	1.00	1.00
Senior Water System T & D Control	1.00	1.00	2.00
Senior WWTP Operator	9.00	9.00	10.00
Storeskeeper	1.00	1.00	1.00
Supervisor Environ Control Officer	2.00	2.00	2.00
Wastewater Distributor	1.00	1.00	1.00
Wastewater Manager	1.00	1.00	1.00
Water System T & D Control	3.00	3.00	2.00
WWTP Lead Mechanic	2.00	2.00	2.00
WWTP Maintenance Supervisor	2.00	2.00	2.00
WWTP Mechanic II	8.00	7.00	7.00
WWTP Operator I	0.00	1.00	0.00
WWTP Operator II	15.00	15.00	17.00
WWTP Reclamation Coordinator	1.00	1.00	1.00
Full-time Total	115.00	111.00	113.00

TEMPORARY WAGES

Electrician	0.00	1.00	0.00
Heavy Equipment Operator	3.00	1.00	1.00
Laborer	1.00	0.00	0.00
Painter	0.00	1.00	1.00
Power Gen Operator/Mechanic	1.00	0.00	0.00
Services Aide	0.00	0.00	1.00

<u>Wastewater Management Division</u>	<u>Authorized Positions</u>		<u>Budgeted Positions</u>
<u>Title</u>	<u>FY 2002</u>	<u>FY 2003</u>	<u>FY 2004</u>
FTE Total	5.00	3.00	3.00
Division Total	120.00	114.00	116.00

<u>Community Sanitation Division</u>	<u>Authorized Positions</u>		<u>Budgeted Positions</u>
<u>Title</u>	<u>FY 2002</u>	<u>FY 2003</u>	<u>FY 2004</u>
PERMANENT FULL-TIME			
Account Clerk II	0.00	0.00	1.00
Community Sanitation Sup I	3.00	4.00	3.00
Community Sanitation Manager	1.00	1.00	1.00
Heavy Equipment Operator	5.00	5.00	5.00
Laborer	22.00	22.00	16.00
Management Analyst I	0.00	1.00	0.00
Management Analyst II	1.00	0.00	1.00
Park Equipment Mechanic II	1.00	1.00	1.00
Secretary	1.00	1.00	1.00
Senior Account Clerk	1.00	1.00	1.00
Street Sweeper Operator II	10.00	10.00	10.00
Street Sweeper Lead Operator	1.00	1.00	1.00
Utility Leadworker	9.00	9.00	6.00
Waste Collector Leadworker	11.00	11.00	11.00
Full-Time Total	66.00	67.00	58.00

TEMPORARY WAGES			
Services Aide	13.76	9.00	8.00
Construction Equip Operator	0.83	0.00	0.00
FTE Total	14.59	9.00	8.00
Division Total	80.59	76.00	66.00

MANAGEMENT BY OBJECTIVE

Administration Division

MBO	Measure	Performance	
		FY 2003	FY 2004
Reduce lost work days due to on the job injuries.	Percent of lost work due to OJI (Department wide).	3.4%	3.2%
Support effectiveness of Utility Divisions.	Percent of performance evaluations completed timely.	95%	75%
Effective use and control of Department resources.	Number of working days (turnaround) to review and approve Utility Plans.	5	5
Efficient processing of development plans & applications.	Number of working days (turnaround) to review and respond to development applications.	4	4

Water Division

MBO	Measure	Performance	
		FY 2003	FY 2004
Efficient operations and maintenance.	Average number of reportable events per day on the SCADA System.	3.29	2.00
	Cost per acre foot of water distributed.	\$0.58	\$0.59
High quality water standards.	Percent of State and Federal drinking water standards met or exceeded.	100%	100%
Promote high customer satisfaction.	Percent of survey customers rating satisfaction as good or excellent.	89%	85%
Reliable water supply.	Acre feet of water recharged at Leaky Acres.	New	17,000

MANAGEMENT BY OBJECTIVE

Solid Waste Division

MBO	Measure	Performance	
		FY 2003	FY 2004
Increase landfill diversion (AB 939 50 percent diversion requirement).	Tons of recyclables processed.	New	50,000
Efficient waste collection.	Percent of total work hours lost to work injuries.	6.5%	5%
	Disposal cost per ton of waste collected.	New	\$85.48
High customer satisfaction level.	Percent of survey customers rating satisfaction as good or excellent.	90%	95%

Sewer Maintenance Division

MBO	Measure	Performance	
		FY 2003	FY 2004
Timely response to customer complaints and special requests for City service.	Average daytime response minutes for special requests for service.	39.5	30
	Average after minutes response for special requests for service.	43.5	40
Strong preventative/predictive maintenance programs.	Miles of Sewer mainline video inspected.	20	75
	Miles of Sewer mainline cleaned.	1,088	1,200
	Annual number of sewer mainline blockages.	140	200

MANAGEMENT BY OBJECTIVE

Wastewater Management Division

MBO	Measure	Performance	
		FY 2003	FY 2004
Comply with Regional Water Quality Control Board waste discharge requirements.	Percent of time State discharge requirements were met.	92%	100%
Efficient and economical treatment operations.	Average kilowatt hour produced per month.	660,000	2,160,000
	Kilowatts used per million gallons treated.	1,700	1,875
Cost effective maintenance and repair of facilities.	Percentage of preventive maintenance completed as scheduled.	76%	70%
Increase water reclamation.	Volume of reclaimed water annually.	29,600	30,000

Community Sanitation Division

MBO	Measure	Performance	
		FY 2003	FY 2004
Maintain effective street sweeping program.	Miles of scheduled residential streets swept.	NA	56,000
	Miles of scheduled major streets swept.	30,000	44,000
Maintain effective litter control program.	Average response time to illegal dumping requests.	7	7
	Average response time to alley clean up requests.	7	7
	Community service hours by other agencies.	NA	10,000
Maintain effective Operation Clean Up program.	Number of refrigerators picked up.	2,800	5,000
	Number of CRT's picked up.	NA	5,800
	Develop a cost recovery program for hazardous waste.	NA	1
	Cost per ton of trash collected via Operation Clean Up.	NA	100

MANAGEMENT BY OBJECTIVE

MBO	Measure	Performance	
		FY 2003	FY 2004
Maintain overall effective operations of Community Sanitation Division.	Percent of overtime vs. worked hours.	NA	5
	Percent of trash that is recycled.	5	5
	Tons of trash that is collected.	29,000	36,000
	Customer satisfaction with Community Sanitation services.	80	80



UNFUNDED NEEDS

- If proposed energy rates hikes are approved by the California Public Utilities Commission (CPUC), the amount spent on pumping power could increase if there is not a reduction in demand. Also, if lower than normal precipitation is experienced next fiscal year, there is the potential for more water use for irrigation and the need for more pumping. The amount of these scenarios are unknown at this time and funds were not included in the adopted budget or contingency to cover either one. The Department will monitor these situations throughout the year. If either one occurs, it will then determine how much of the increases can be absorbed within the adopted budgeted, or if additional appropriations will be required.
- The issue of renewing the contract for the annual delivery of up to 60,000 acre feet (AF) from the USBR still remains unresolved. Although the City's contract with the USBR runs through 2006, the City was required to renew the contract by October 1997 through signing a Letter of Intent to avoid the payment of prescribed penalties estimated to be \$1.2 million annually. The major roadblock to renewal is the issue of mandatory metering of single family residences that the USBR is requiring. If the contract is renewed, the City will be obligated to pay the full cost of service charges estimated to total \$71.35 per AF in FY 2005. For 60,000 AF, this would total more than \$4.3 million annually. The current payment is \$32.77 per AF (including Central Valley Project Improvement Act charges) for a total budget of \$1.9 million. Therefore, renewal could add up to an additional \$2.4 million in appropriations for annual payment if the full allotment of 60,000 AF is delivered during the year.
- The FY 2004 adopted budget does not contain any provisions for the payment of required current contract charges including payments to the Friant Water Users Association (FWUA) for pumping and conveyance. The Department will return to Council for appropriation authority.
- No additional funds are included for installation or rental of nitrate removal equipment. Expansion of water supplies through construction of the SWTP in Northeast Fresno and a booster pump in Southeast Fresno are anticipated to bypass the need for this equipment. If the projects are delayed or not done, this equipment may be needed.
- The Department is fleet dependent with customers dispersed over a 110 square mile service area. The Department's combined fleet drives over 20,000 miles per day servicing customers. If currently high fuel prices are sustained, operating costs would exceed the request budget, requiring a mid-year appropriation in FY 2004.
- In FY 2003, the California Integrated Waste Management Board (CIWMB) approved the City's SB1066 Time Extension Plan. Under this plan, the City has until July 2004 to comply with the State's 50 percent diversion mandate. Under the plan submitted, current alley customers will need to be converted to the curbside three-cart collection system. The Division will be aggressively marketing recycling to each of the City's commercial customers.
- The initial implementation of the commercial portion of the plan commenced in March 2003. To meet the goals outlined to CIWMB, an additional \$1.6 million in resources will be necessary to fully execute the plan. Of this, \$1.4 million of the funds requested are for the acquisition of carts and recycling bins, the remaining \$200,000 requested is for employee service costs associated with temporary staff marketing recycling services to the commercial sector. Failure to meet the July 2004 deadline could result in the City receiving an Order of Compliance from the CIWMB, and/or penalties of up to \$10,000 per day.

UNFUNDED NEEDS

- The UP&E Division needs \$100,000 to implement Oracle with Spatial component. This will allow for a two processor perpetual license and will aid in accomplishing several aspects of infrastructure data creation, storage, retrieval, maintenance, and publishing, which will directly aid staff in meeting their performance requirements for critical functions. Due to budget constraints, the Division will purchase one processor perpetual license, at reduced performance levels. This will be upgraded to the second processor in the future.
- CRT Disposal Cost. The Department indicated that this would be in response to a California Department of Toxic Substance Control mandate.
Cost: \$140,000
- Upgrade Rear Loaders: Three 25 yard rear loaders from FY 2003 are scheduled to be replaced. Upgrade to 32 yard capacity would result in vehicular and personnel cost avoidance in daily operations.
Cost: \$63,000



BUDGET COMMENTS**Water Division**

- The Surface Water Treatment Plant, (SWTP) is scheduled to be on line May 2004 and begin operations in June 2004. The budget includes a total of \$563,000 in operations and maintenance costs for start up and one month of operation. It is estimated by the Division that the annual costs of the SWTP will approach \$2.4 million. As a part of the staffing for the SWTP, the Water Division is requesting five Water Treatment Operators. These positions will staff the SWTP and will be authorized as of March 2004. The division will delete six permanent positions and one temporary Staff Assistant.
- Central Valley Project (CVP) Surface Water Contract issue remains unresolved. The current annual payment for the 60,000 acre feet (AF) contract is \$1.9 million. The contract renewal for the entire allotment could be as high as \$4.3 million, an increase of \$2.4 million. The FY 2004 proposed budget does not assume contract renewal during the fiscal year. Funds are budgeted for the current payment of \$1.9 million.
- Legal service charges for the Polybutylene litigation are included in the FY 2004 adopted budget in the amount of \$891,700. The Water Division is in the midst of litigation to recover costs from the manufacturers of the faulty pipe material installed in the 1980s.
- The Division will purchase a backhoe for \$101,600 and a 2,500 gallon water truck for \$85,700. The backhoe is needed as part of water main extensions and large service installations. The Division had rented the equipment for the past three years, but the rental costs have now exceeded the cost of actually purchasing the equipment. The water truck will be used for dust control at Leaky Acres. Dust control at this site is now required by the Air Quality Control Board.
- As noted on the chart on page 443, the combined Water funds will have a balance of approximately \$18.8 million at the end of FY 2004. This reserve is critical as the coming years will require the construction of several projects which will support and enhance the ongoing economic development of the community. Projects in FY 2004 include \$2.8 million for replacement of eight wells, \$1.55 million for the completion of the SWTP, and \$1.55 million for the Enterprise Canal protection improvements. Other projects in the five-year capital plan include \$5.0 million for the construction of the Friant Kern Canal pipeline and \$4.0 million for the construction of transmission pipelines. Both of these projects support the SWTP.

Solid Waste Division

- It is estimated that the Operating Fund will end FY 2003 with a balance of \$881,400. It is projected that the fund will be balanced at the end of FY 2004. To balance the Operating Fund, it will be necessary to transfer \$3.3 million out of the Rate Stabilization Fund, leaving that fund with an ending FY 2004 balance of \$794,100. The coverage tests for both FY 2003 and FY 2004 have been met.
- Extension of Green Waste and Recycling Rates – The Division has adopted rates for Commercial and Multi-Family green waste and recycling to accommodate additional frequency of service. Currently, rates only allow for services up to three times per week. The new rates will provide services up to six times per week. This change is in response to customer requests and will increase the diversion required by State mandates.
- Commercial Recycling – This is an AB939 compliance issue. This conversion program must be implemented by July 2004 or the City may face sanctions from the state. This net cost of conversion is approximately \$1.36 million. The largest single item is \$1.0 million for the purchase of 2,320 metal bin containers. A full marketing effort was approved, which will be done with student interns making direct contact with 8,100 commercial customers.

BUDGET COMMENTS

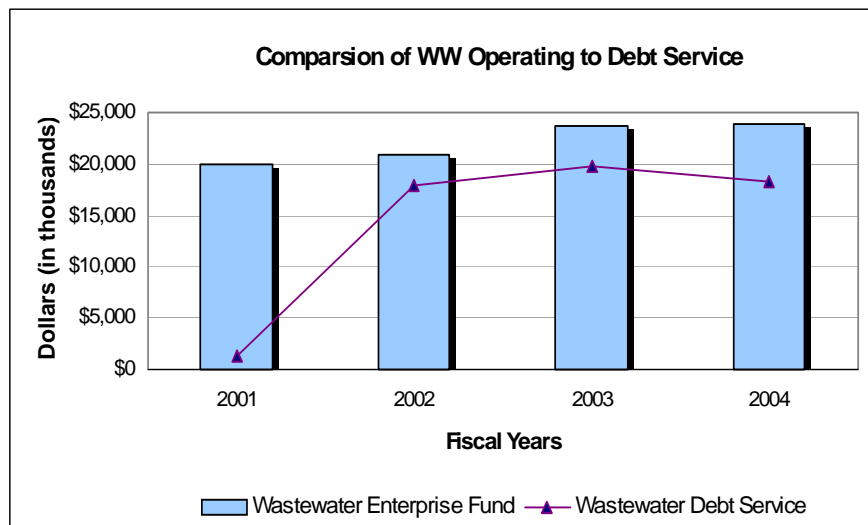
- The Division will begin paying for two liability settlements. These payments total \$720,000 in FY 2004, and are expected to continue through FY 2007.
- The Mayor supports managed competition for the commercial operations of the Solid Waste Division. This movement will provide additional Franchise Fee resources for the General Fund of up to \$2 million annually. However, this initiative is not reflected in the FY 2004 Adopted Budget due to outstanding issues. At the time of the printing of this budget, formal proposals had not yet been received, and certain bond covenant issues had not yet been resolved.

Sewer Maintenance Division

- The deletion of four vacant positions was approved, two Sewer Leadworkers and two Sewer Worker II positions. The Division performed a Resource Utilization Planning exercise and concluded the positions were no longer needed. This is primarily due to the phasing out of the three-person Drag trucks and replacing them with two-person Jet Rodder trucks.
Savings: \$156,300
- The Division is a participant in the Department's drive toward enhanced workflow management. It will complete the implementation of a Global Positioning System (GPS). This system will enable greater staff productivity and accountability. The Hansen system will be used in Sewer Maintenance to achieve a preventative maintenance plan.
- The Division will begin collection of an existing fee for video inspection of new subdivisions. This revenue will enable the Division to update and enhance their inspection equipment and operational hardware/software.
Estimate: \$50,000

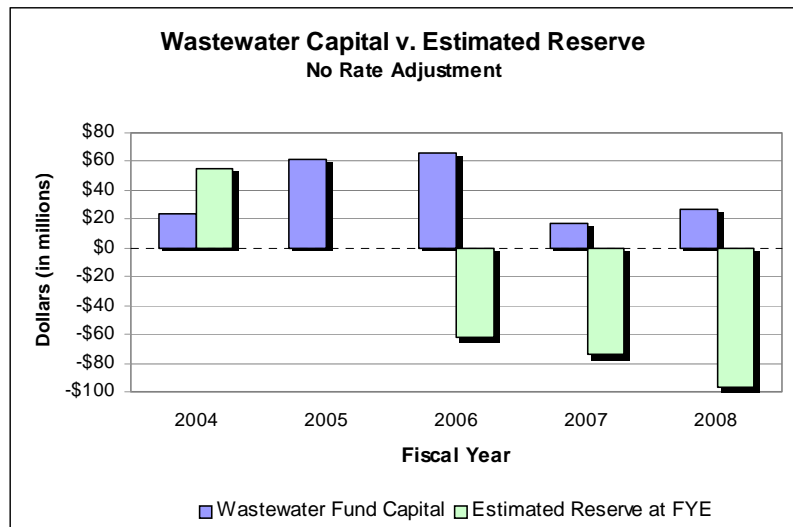
Wastewater Management Division

- Three positions were approved, a Sr WWTP Operator, Sr Engineering Technician and a temporary Services Aide. Also adopted is the deletion of a temporary Electrician for a net cost of \$44,700.
- The Fund's FY 2004 debt service is \$18,336,500. This is totally supported by the Wastewater ratepayers and is, in fact, 42 percent of total Customer User Charges.



BUDGET COMMENTS

- The Wastewater Fund supports both the Sewer Maintenance and Wastewater Management Divisions. The funds estimated ending FY 2004 balance is \$55.1 million. This reserve will be needed over the next five years to support the expansion of the Regional Wastewater Reclamation Facility (RWRF). In addition to more stringent regulatory requirements, this expansion is absolutely necessary to implement the economic development and public facilities elements of the 2025 General Plan. The Plan indicates that to support one or more of the planned growth areas, additional facilities will need to be considered. The Plan identifies a modern infrastructure as one of the characteristics of a community committed to economic development and job creation.



Community Sanitation Division

- For FY 2004 the Community Sanitation Division has been moved, with the exception of the Anti-Graffiti Program, to the Department of Public Utilities. The Anti-Graffiti Program is now a part of the Code Enforcement Division in the Planning and Development Department.
- In FY 2004, a review will be completed of Operation Clean-up. Recommendations will be made as to improvements in operation and structure. These recommendations will be presented to Council in early FY 2004 along with any adjustments to the adopted budget.

DEPARTMENT FUNDING BY SOURCE

Operating and Debt Service Funding by Sources	FY 2001 Actuals	FY 2002 Actuals	FY 2003 Adopted	FY 2004 Proposed	FY 2004 Adopted
Public Administration ISF Fund	\$ 1,590,823	\$ 1,715,737	\$ 1,681,600	\$ 1,691,900	\$ 1,691,900
Water Enterprise Fund	30,212,047	36,430,401	37,498,700	37,097,100	37,097,100
Solid Waste Enterprise Fund	34,346,008	36,023,172	40,421,200	41,081,800	41,081,800
Wastewater Enterprise Fund	25,873,228	43,347,181	48,705,500	47,601,800	47,601,800
Community Sanitation Fund	5,197,600	5,408,615	5,733,700	6,437,100	6,437,100
TOTAL	\$ 97,219,706	\$ 122,925,106	\$ 134,040,700	\$ 133,909,700	\$ 133,909,700

DEPARTMENT SUMMARY APPROPRIATIONS

Operating Expenditures	FY 2001 Actuals	FY 2002 Actuals	FY 2003 Adopted	FY 2004 Proposed	FY 2004 Adopted
Public Administration ISF Fund	\$ 1,590,823	\$ 1,715,737	\$ 1,681,600	\$ 1,691,900	\$ 1,691,900
Water Enterprise Fund	26,239,197	32,461,527	32,424,400	32,357,800	32,357,800
Solid Waste Enterprise Fund	32,501,535	34,169,696	38,562,200	39,221,800	39,221,800
Sewer Division	4,527,885	4,579,245	5,268,400	5,455,200	5,455,200
Wastewater Enterprise Fund	19,999,020	20,944,784	23,617,800	23,810,100	23,810,100
Community Sanitation Fund	5,197,609	5,408,615	5,733,700	6,437,100	6,437,100
TOTAL	\$ 90,056,069	\$ 99,279,604	\$ 107,288,100	\$ 108,973,900	\$ 108,973,900
Debt Service					
Water Enterprise Fund	\$ 3,972,850	\$ 3,968,874	\$ 5,074,300	\$ 4,739,300	\$ 4,739,300
Solid Waste Enterprise Fund	1,844,473	1,853,476	1,859,000	1,860,000	1,860,000
Wastewater Enterprise Fund	1,346,323	17,823,152	19,819,300	18,336,500	18,336,500
TOTAL	\$ 7,163,646	\$ 23,645,502	\$ 26,752,600	\$ 24,935,800	\$ 24,935,800
Operating and Debt Service Total Expenditures	\$ 97,219,715	\$ 122,925,106	\$ 134,040,700	\$ 133,909,700	\$ 133,909,700

Note: Capital projects funded with Operating Resources are reported in the Department Capital Document.

Department of Public Utilities**DIVISION: 410100 Public Utilities Admin Div****FUND: 55001 Public Utilities Admin**

Account Number	Description	FY 01 Actuals	FY 02 Actuals	FY 03 Adopted	FY 04 Proposed	FY 04 Adopted
PERSONNEL SERVICES						
51101	Permanent Salaries	801,523	929,688	1,009,500	1,060,600	1,060,600
51102	Fringe	98,913	119,002	129,200	130,400	130,400
51103	Employee Leave Payoff	7,139	35,530	35,800	33,400	33,400
51201	Non-Permanent Salaries	29,577	30,269	0	0	0
51202	Non-Permanent Fringe	2,343	2,315	0	0	0
51301	Overtime	722	4,224	7,000	2,000	2,000
51401	Premium Pay	155	305	0	500	500
51501	Contract Extra Help	3,105	3,554	0	0	0
52302	Gen Svc Pens Oblig Bnd Dbt Svc	85,629	20,016	59,800	36,800	36,800
52401	Education	578	0	500	0	0
52601	Worker's Compensation	3,900	4,100	4,500	0	0
52901	Recurring Vehicle Allowance	8,805	8,633	9,400	9,400	9,400
	Total Personnel Services	1,042,389	1,157,636	1,255,700	1,273,100	1,273,100
NON PERSONNEL SERVICES						
53302	Prof Svcs/Consulting - Outside	55,481	14,679	57,800	19,500	19,500
53402	Specialized Services /Tech	211	96	100	100	100
54303	Service Contracts--Office Equip	648	580	600	1,100	1,100
54305	O/S Repair & Maint.--Equipment	55	868	400	400	400
55501	Printing & Binding--O/S Vendor	0	0	100	100	100
55801	Training	4,753	2,807	3,700	3,800	3,800
55803	Travel & Conference	5,667	6,320	17,500	18,400	18,400
55804	Misc. Subsistence Expense	1,151	1,224	1,800	1,800	1,800
56102	Office Equipment--Under 300	0	0	800	800	800
56104	Freight	0	55	0	0	0
56106	Postage	594	217	500	500	500
56107	Office Supplies	13,266	14,709	11,000	11,000	11,000
56110	Computer Software	30	0	17,900	17,900	17,900
56111	Spec Operating Materials	2,992	3,365	4,000	4,000	4,000
56116	Materials & Parts--Equipment	264	0	800	800	800
57411	New Machinery & Equipment	0	2,810	0	0	0
57431	Furniture & Fixtures	2,841	0	0	0	0
58004	Special Projects	0	483	0	0	0
58005	Miscellaneous Expenditures	0	74	0	0	0
58015	Petty Cash--Initial/Increase	0	0	200	200	200
58016	Membership & Dues	1,127	2,701	7,200	7,200	7,200
58017	Subscriptions & Publications	1,394	1,900	700	700	700
59101	Var Interdept Reimb To Gen Fnd	578	0	0	0	0
59102	City Attorney-Variable Charge	10,080	15,193	18,400	19,500	19,500
59103	Variable Charges-Budget (BMSD)	6,100	6,000	5,500	4,500	4,500
59105	Purchasing - Variable Charge	880	112	0	0	0
59106	Variable Charges For HR-Oper	5,208	8,830	12,400	12,400	12,400
59108	Variable Charges For HR-Lab RI	2,800	53,400	2,400	2,400	2,400
59109	Variable Charges For Finance	10,311	9,000	9,800	9,800	9,800
59113	Var Interdept Reimb-Envir Res	51,700	0	0	0	0
59114	Internal Audit Var Chgs	2,300	2,600	1,700	1,000	1,000
59201	Fixed Interdept Reimb-Gen Fund	1,500	1,200	3,000	4,900	4,900

Department of Public Utilities**DIVISION: 410100 Public Utilities Admin Div****FUND: 55001 Public Utilities Admin**

Account Number	Description	FY 01 Actuals	FY 02 Actuals	FY 03 Adopted	FY 04 Proposed	FY 04 Adopted
NON PERSONNEL SERVICES						
59302	Info Systems Service Charge	36,100	32,000	30,400	35,800	35,800
59303	Info Systems Equip Charge	60,724	61,701	56,000	76,900	76,900
59304	Property Self-Insurance Chgs	200	200	200	200	200
59305	Liability Self-Insurance Chgs	200	200	200	200	200
59306	Chgs For Msngr/Mail/Copier Svc	6,923	9,342	7,600	5,500	5,500
59307	Charges For Telephone Service	9,686	10,118	7,600	11,300	11,300
59309	Facilities Management Charges	133,385	181,311	76,700	77,200	77,200
59311	Fleet Depreciation Charge	46	0	0	0	0
59312	Fleet Services Charge	404	278	0	0	0
59314	City Hall Rent	118,835	113,728	68,900	68,900	68,900
	Non Personnel Services	548,434	558,101	425,900	418,800	418,800
	FUND TOTAL	1,590,823	1,715,737	1,681,600	1,691,900	1,691,900

VISION: 411000 Water Division

UND: 40101 Water Enterprise

Account Number	Description	FY 01 Actuals	FY 02 Actuals	FY 03 Adopted	FY 04 Proposed	FY 04 Adopted
PERSONNEL SERVICES						
51101	Permanent Salaries	4,559,831	4,667,662	5,354,400	5,704,200	5,704,200
51102	Fringe	756,515	778,725	894,700	922,800	922,800
51103	Employee Leave Payoff	32,037	53,344	91,300	70,700	70,700
51201	Non-Permanent Salaries	126,371	91,031	111,700	88,100	88,100
51202	Non-Permanent Fringe	10,139	7,078	6,900	5,500	5,500
51301	Overtime	477,297	449,378	425,000	314,300	314,300
51401	Premium Pay	56,840	68,614	61,600	64,600	64,600
51501	Contract Extra Help	155,949	115,973	40,000	0	0
52302	Gen Svc Pens Oblig Bnd Dbt Svc	457,462	106,937	319,600	320,900	320,900
52401	Education	80	46	0	0	0
52601	Worker's Compensation	219,800	196,000	216,900	229,000	229,000
52901	Recurring Vehicle Allowance	4,980	4,017	8,300	11,900	11,900
	Total Personnel Services	6,857,301	6,538,805	7,530,400	7,732,000	7,732,000
NON PERSONNEL SERVICES						
53302	Prof Svcs/Consulting - Outside	449,041	957,573	985,400	200,300	200,300
53303	Public Relations & Information	188,290	266,889	224,300	227,600	227,600
53304	Prof Svcs (Non-Consulting)-O/S	250,949	169,035	0	0	0
53306	Outside Legal Services	0	0	0	891,700	891,700
53401	Hazardous Waste Management	7,568	610	5,800	5,800	5,800
53402	Specialized Services /Tech	309,945	329,554	337,200	342,300	342,300
54101	Utilities	5,424,639	8,619,887	8,633,900	8,850,300	8,850,300
54241	Landscaping & Grounds Maint	71,511	38,076	50,000	78,800	78,800
54301	O/S Repair, Maint & Serv- Bldg	12,135	6,702	12,300	13,300	13,300
54302	O/S Repair & Maint-Other Impr	183,398	172,698	125,000	157,300	157,300
54303	Service Contracts-Office Equip	915	4,675	4,000	4,000	4,000
54304	O/S Repair & Maint.--Vehicles	51	0	0	0	0
54305	O/S Repair & Maint.--Equipment	129,857	155,810	115,000	115,000	115,000
54411	Space Rentals	200	1,918	0	0	0
54421	Equipment Rentals--Ex Office	20,172	2,090,570	20,600	32,800	32,800
54501	Buildings & Improvements	51,232	35,401	52,000	52,000	52,000
55301	Communications	179	193	0	24,000	24,000
55501	Printing & Binding--O/S Vendor	7,619	57,380	45,000	50,800	50,800
55801	Training	6,266	10,114	9,000	11,700	11,700
55803	Travel & Conference	13,864	10,781	22,100	20,600	20,600
55804	Misc. Subsistence Expense	288	144	200	200	200
55805	Mileage Reimbursement-Nonrecur	9,684	1,094	10,600	10,600	10,600
56101	Clothing & Personal Supplies	60,897	52,574	40,000	51,400	51,400
56102	Office Equipment--Under 300	9,001	11,342	10,000	10,200	10,200
56103	Copiers	0	34	0	0	0
56104	Freight	225	754	700	1,200	1,200
56105	Small Tools For Field Oper	106,496	95,498	60,700	60,700	60,700
56106	Postage	28,545	36,276	35,400	35,600	35,600
56107	Office Supplies	19,867	24,622	24,000	24,200	24,200
56108	Photographic Supplies & Proc	731	1,595	2,600	2,600	2,600
56109	Office Equipment Rentals	180	0	0	0	0
56110	Computer Software	6,000	618	9,300	19,300	19,300

Department of Public Utilities

DIVISION: 411000 Water Division

FUND: 40101 Water Enterprise

Account Number	Description	FY 01 Actuals	FY 02 Actuals	FY 03 Adopted	FY 04 Proposed	FY 04 Adopted
NON PERSONNEL SERVICES						
56111	Spec Operating Materials	79,968	1,166	0	0	0
56112	Cleaning & Janitorial Supplies	13,848	13,327	11,900	13,100	13,100
56113	Rock & Mineral Products	100,360	69,379	82,300	84,500	84,500
56114	Specialty Chemicals & Gases	311,100	665,736	590,300	918,100	918,100
56115	Materials & Parts--Vehicles	1,966	0	0	0	0
56116	Materials & Parts--Equipment	356,485	756,075	285,000	350,000	350,000
56118	Dormitory & Kitchen	0	214	0	0	0
56121	Inventory	371,950	466,608	361,000	752,800	752,800
56122	Laboratory & Medical Supplies	3,488	0	6,500	12,400	12,400
56240	Oils & Lubricants	11,663	16,454	6,000	7,000	7,000
56260	Gasoline	6,000	755	200	200	200
57411	New Machinery & Equipment	6,006	83,965	198,800	91,600	91,600
57412	Replacement Machinery & Equip	8,499	28,725	112,600	43,000	43,000
57431	Furniture & Fixtures	2,682	5,338	0	0	0
57507	Contract Construction	20,632	50,681	0	0	0
58003	Recharge Water	1,872,000	1,893,600	0	0	0
58004	Special Projects	0	65	0	0	0
58005	Miscellaneous Expenditures	182,657	205,443	200,000	93,500	93,500
58010	Taxes & Bond Premiums	1,376,509	1,382,371	7,500	7,500	7,500
58012	Loans From City To O/S Agency	300,000	0	0	0	0
58016	Membership & Dues	38,437	37,875	85,300	85,600	85,600
58017	Subscriptions & Publications	7,645	9,403	7,600	7,600	7,600
58018	Refunds & Claims	4,043	25,907	30,000	30,000	30,000
58020	In-Lieu Payments	2,384,100	2,522,000	2,641,500	2,789,200	2,789,200
58021	Water Purchases	0	0	3,317,300	3,369,200	3,369,200
59101	Var Interdept Reimb To Gen Fnd	110,460	88,037	256,200	210,900	210,900
59102	City Attorney-Variable Charge	19,634	24,971	88,600	17,200	17,200
59103	Variable Charges-Budget (BMSD)	80,800	79,800	77,300	59,500	59,500
59105	Purchasing - Variable Charge	45,111	35,162	27,200	27,200	27,200
59106	Variable Charges For HR-Oper	38,809	47,105	62,600	66,000	66,000
59107	Training Unit Charges HR	0	0	15,500	15,500	15,500
59108	Variable Charges For HR-Lab RI	19,000	0	19,700	19,800	19,800
59109	Variable Charges For Finance	67,263	75,100	80,100	81,400	81,400
59111	Var Reimb To Rev Div/UB & C	929,300	1,196,900	1,220,800	1,156,600	1,156,600
59112	Var Interdept Reimb To Enterpr	121,418	130,833	194,000	137,600	137,600
59114	Internal Audit Var Chgs	38,000	38,000	25,000	14,200	14,200
59201	Fixed Interdept Reimb-Gen Fund	30,400	26,400	32,000	80,500	80,500
59202	Fixed Interdept Reimb Pub Util	587,600	627,500	612,400	499,100	499,100
59301	Municipal Service Center Rent	0	0	0	0	0
59302	Info Systems Service Charge	289,800	180,900	182,200	241,200	241,200
59303	Info Systems Equip Charge	415,140	203,663	235,500	176,300	176,300
59304	Property Self-Insurance Chgs	58,400	49,900	31,900	29,200	29,200
59305	Liability Self-Insurance Chgs	84,000	62,200	64,800	69,600	69,600
59306	Chgs For Msngr/Mail/Copier Svc	35,882	33,419	38,500	59,700	59,700
59307	Charges For Telephone Service	285,551	100,250	82,600	84,900	84,900
59308	Charges For Elec & Comm Svcs	0	68	0	0	0
59309	Facilities Management Charges	123,657	286,714	176,800	172,400	172,400

Department of Public Utilities**DIVISION: 411000 Water Division****FUND: 40101 Water Enterprise**

Account Number	Description	FY 01 Actuals	FY 02 Actuals	FY 03 Adopted	FY 04 Proposed	FY 04 Adopted
NON PERSONNEL SERVICES						
59311	Fleet Depreciation Charge	360,909	461,182	641,600	571,200	571,200
59312	Fleet Services Charge	796,386	787,114	841,700	886,100	886,100
59313	Purchase Of Copiers	14,493	0	0	0	0
59315	Employee/Visitor Prking Perm	100	0	100	100	100
	Non Personnel Services	19,381,896	25,922,722	23,786,000	24,625,800	24,625,800
CONTINGENCY						
61001	Contingency/Reserve	0	0	1,108,000	0	0
	Contingency	0	0	1,108,000	0	0
	FUND TOTAL	26,239,197	32,461,527	32,424,400	32,357,800	32,357,800

DIVISION: 412000 Solid Waste Management Div**FUND: 41001 Solid Waste Enterprise**

Account Number	Description	FY 01 Actuals	FY 02 Actuals	FY 03 Adopted	FY 04 Proposed	FY 04 Adopted
PERSONNEL SERVICES						
51101	Permanent Salaries	5,845,490	6,126,481	7,404,100	7,959,000	7,959,000
51102	Fringe	1,073,519	1,131,418	1,290,500	1,396,900	1,396,900
51103	Employee Leave Payoff	47,953	81,424	118,400	93,800	93,800
51201	Non-Permanent Salaries	173,305	128,369	207,500	243,100	243,100
51202	Non-Permanent Fringe	14,119	10,797	12,900	15,000	15,000
51301	Overtime	1,593,430	1,321,758	965,600	1,037,100	1,037,100
51401	Premium Pay	26,537	43,104	55,200	64,100	64,100
51404	Employee Awards	550	0	39,600	39,600	39,600
51501	Contract Extra Help	419,022	429,366	60,400	2,900	2,900
52302	Gen Svc Pens Oblig Bnd Dbt Svc	588,670	137,155	409,900	430,000	430,000
52401	Education	180	0	0	0	0
52601	Worker's Compensation	481,900	590,900	516,600	996,200	996,200
52901	Recurring Vehicle Allowance	5,850	6,570	18,600	4,400	4,400
	Total Personnel Services	10,270,525	10,007,342	11,099,300	12,282,100	12,282,100
NON PERSONNEL SERVICES						
53302	Prof Svcs/Consulting - Outside	93,774	85,788	17,000	17,000	17,000
53303	Public Relations & Information	74,680	205,466	385,000	205,000	205,000
53304	Prof Svcs (Non-Consulting)-O/S	16,528	2,462	64,700	56,100	56,100
53306	Outside Legal Services	0	0	0	5,000	5,000
53401	Hazardous Waste Management	0	-50,547	12,000	1,000	1,000
53402	Specialized Services /Tech	1,255,570	167,135	517,500	602,500	602,500
54101	Utilities	4,518	1,705	86,700	5,000	5,000
54241	Landscaping & Grounds Maint	0	0	2,000	0	0
54301	O/S Repair, Maint & Serv- Bldg	4,259	6,620	13,600	6,800	6,800
54303	Service Contracts-Office Equip	0	0	2,100	1,600	1,600
54304	O/S Repair & Maint.-Vehicles	6	0	0	0	0
54305	O/S Repair & Maint.-Equipment	1,359	3,638	8,800	8,800	8,800
54411	Space Rentals	32,958	15,273	4,500	4,500	4,500
54421	Equipment Rentals--Ex Office	15,105	3,610	100	0	0
54501	Buildings & Improvements	3,142	0	0	0	0
55501	Printing & Binding--O/S Vendor	4,967	8,424	40,600	32,600	32,600
55801	Training	4,066	3,545	9,100	2,000	2,000
55803	Travel & Conference	7,043	3,072	11,400	0	0
55804	Misc. Subsistence Expense	494	513	400	400	400
55805	Mileage Reimbursement-Nonrecur	12	0	0	15,600	15,600
56101	Clothing & Personal Supplies	42,228	31,272	51,700	52,000	52,000
56102	Office Equipment--Under 300	360	2,072	1,500	1,300	1,300
56103	Copiers	0	141	0	0	0
56104	Freight	2,523	1,571	300	300	300
56105	Small Tools For Field Oper	4,398	4,573	7,400	6,800	6,800
56106	Postage	72	260	5,300	4,800	4,800
56107	Office Supplies	15,955	14,758	39,200	25,900	25,900
56108	Photographic Supplies & Proc	2,254	150	200	800	800
56110	Computer Software	1,400	1,194	8,900	8,900	8,900
56112	Cleaning & Janitorial Supplies	13,900	6,846	12,600	12,600	12,600
56113	Rock & Mineral Products	384	0	0	0	0

DIVISION: 412000 Solid Waste Management Div**FUND: 41001 Solid Waste Enterprise**

Account Number	Description	FY 01 Actuals	FY 02 Actuals	FY 03 Adopted	FY 04 Proposed	FY 04 Adopted
NON PERSONNEL SERVICES						
56114	Specialty Chemicals & Gases	0	0	55,700	55,700	55,700
56116	Materials & Parts—Equipment	40,381	62,278	84,400	75,900	75,900
56240	Oils & Lubricants	219	302	1,400	300	300
56260	Gasoline	0	5	0	0	0
57101	Land Acquisition	0	230,391	0	0	0
57411	New Machinery & Equipment	553,950	590,285	750,100	1,267,300	1,267,300
57412	Replacement Machinery & Equip	8,837	70,337	109,200	457,800	457,800
58004	Special Projects	3,955	3,323	15,000	15,000	15,000
58005	Miscellaneous Expenditures	55,974	49,958	101,700	100,800	100,800
58010	Taxes & Bond Premiums	10,603	7,392	12,300	5,100	5,100
58014	Landfill Tipping Fees	10,051,919	11,412,326	11,657,500	11,186,200	11,186,200
58016	Membership & Dues	922	1,248	2,200	2,200	2,200
58017	Subscriptions & Publications	1,789	972	1,600	1,600	1,600
58018	Refunds & Claims	-54	250	0	0	0
58020	In-Lieu Payments	159,600	175,700	241,100	300,100	300,100
59101	Var Interdept Reimb To Gen Fnd	3,213	0	7,000	91,000	91,000
59102	City Attorney-Variable Charge	34,240	39,051	53,100	61,800	61,800
59103	Variable Charges-Budget (BMSD)	110,700	109,100	105,700	81,500	81,500
59105	Purchasing - Variable Charge	22,862	49,789	54,500	54,500	54,500
59106	Variable Charges For HR-Oper	50,022	65,370	89,300	91,300	91,300
59107	Training Unit Charges HR	0	0	9,000	9,000	9,000
59108	Variable Charges For HR-Lab RI	20,900	0	24,800	24,800	24,800
59109	Variable Charges For Finance	97,907	99,900	107,700	108,500	108,500
59111	Var Reimb To Rev Div/UB & C	753,400	970,600	989,800	937,800	937,800
59112	Var Interdept Reimb To Enterpr	867,254	944,915	1,043,500	956,500	956,500
59114	Internal Audit Var Chgs	51,100	45,100	30,000	17,100	17,100
59201	Fixed Interdept Reimb-Gen Fund	29,300	30,000	43,700	112,800	112,800
59202	Fixed Interdept Reimb Pub Util	481,400	385,700	354,600	294,600	294,600
59301	Municipal Service Center Rent	28,400	28,400	28,400	28,400	28,400
59302	Info Systems Service Charge	331,206	209,116	286,200	341,600	341,600
59303	Info Systems Equip Charge	297,299	205,516	205,400	203,500	203,500
59304	Property Self-Insurance Chgs	126,000	158,400	134,100	157,800	157,800
59305	Liability Self-Insurance Chgs	182,200	268,900	470,600	1,020,100	1,020,100
59306	Chgs For Msngr/Mail/Copier Svc	72,819	46,011	123,100	45,600	45,600
59307	Charges For Telephone Service	86,117	80,080	212,000	176,300	176,300
59309	Facilities Management Charges	202,378	166,245	145,900	148,500	148,500
59311	Fleet Depreciation Charge	1,396,723	2,320,910	2,350,300	1,905,600	1,905,600
59312	Fleet Services Charge	4,399,187	4,512,457	5,494,900	5,314,000	5,314,000
59313	Purchase Of Copiers	14,492	0	0	0	0
59315	Employee/Visitor Prking Perm	400	0	600	400	400
	Non Personnel Services	22,149,569	23,859,868	26,699,000	26,728,300	26,728,300
	FUND TOTAL	32,420,094	33,867,210	37,798,300	39,010,400	39,010,400

VISION: 412000 Solid Waste Management Div

FUND: 41004 Recycling Grants

Account Number	Description	FY 01 Actuals	FY 02 Actuals	FY 03 Adopted	FY 04 Proposed	FY 04 Adopted
PERSONNEL SERVICES						
51101	Permanent Salaries	0	9,792	25,200	34,300	34,300
51102	Fringe	0	1,648	5,200	7,100	7,100
51103	Employee Leave Payoff	0	0	100	100	100
51201	Non-Permanent Salaries	0	0	0	28,200	28,200
51202	Non-Permanent Fringe	0	0	0	1,700	1,700
51301	Overtime	0	419	4,000	1,000	1,000
	Total Personnel Services	0	11,859	34,500	72,400	72,400
NON PERSONNEL SERVICES						
53303	Public Relations & Information	0	201,300	214,700	55,800	55,800
53402	Specialized Services /Tech	0	32	0	0	0
54411	Space Rentals	0	0	0	1,000	1,000
57411	New Machinery & Equipment	0	24,740	0	0	0
59302	Info Systems Service Charge	0	0	0	0	0
59303	Info Systems Equip Charge	0	0	0	0	0
	Non Personnel Services	0	226,072	214,700	56,800	56,800
	FUND TOTAL	0	237,931	249,200	129,200	129,200

Department of Public Utilities

DIVISION: 412000 Solid Waste Management Div

FUND: 41006 CIWBM Used Oil Collect Prg Gnt

Account Number	Description	FY 01 Actuals	FY 02 Actuals	FY 03 Adopted	FY 04 Proposed	FY 04 Adopted
PERSONNEL SERVICES						
51101	Permanent Salaries	352	0	0	0	0
51102	Fringe	187	0	0	0	0
51301	Overtime	-50	0	0	0	0
52302	Gen Svc Pens Oblig Bnd Dbt Svc	1,153	0	0	0	0
	Total Personnel Services	1,642	0	0	0	0
NON PERSONNEL SERVICES						
53303	Public Relations & Information	11,854	47,478	180,000	30,000	30,000
53401	Hazardous Waste Management	2,444	4,094	50,500	500	500
53402	Specialized Services /Tech	24,241	5,015	284,200	4,000	4,000
55501	Printing & Binding--O/S Vendor	0	0	0	2,500	2,500
56106	Postage	0	4	0	0	0
56111	Spec Operating Materials	0	0	0	45,200	45,200
58005	Miscellaneous Expenditures	9,529	6,663	0	0	0
59301	Municipal Service Center Rent	0	0	0	0	0
59306	Chgs For Msngr/Mail/Copier Svc	2,100	1,301	0	0	0
59312	Fleet Services Charge	29,631	0	0	0	0
	Non Personnel Services	79,799	64,555	514,700	82,200	82,200
	FUND TOTAL	81,441	64,555	514,700	82,200	82,200

DIVISION: 413000 Sewer Maintenance Division

FUND: 40501 Wastewater Enterprise

Account Number	Description	FY 01 Actuals	FY 02 Actuals	FY 03 Adopted	FY 04 Proposed	FY 04 Adopted
PERSONNEL SERVICES						
51101	Permanent Salaries	1,196,125	900,249	1,313,500	1,392,400	1,392,400
51102	Fringe	212,269	161,094	250,600	245,100	245,100
51103	Employee Leave Payoff	2,776	16,458	31,000	25,800	25,800
51201	Non-Permanent Salaries	16,554	69,072	0	0	0
51202	Non-Permanent Fringe	1,568	4,355	0	0	0
51301	Overtime	38,718	28,099	60,000	30,000	30,000
51401	Premium Pay	19,587	25,926	30,000	25,000	25,000
51404	Employee Awards	33	25	500	1,000	1,000
51501	Contract Extra Help	109	0	0	0	0
52302	Gen Svc Pens Oblig Bnd Dbt Svc	145,134	33,927	101,400	83,700	83,700
52601	Worker's Compensation	44,500	45,940	50,900	132,700	132,700
52901	Recurring Vehicle Allowance	3,600	3,600	4,700	5,500	5,500
	Total Personnel Services	1,680,973	1,288,745	1,842,600	1,941,200	1,941,200
NON PERSONNEL SERVICES						
53302	Prof Svcs/Consulting - Outside	47,062	125,706	35,000	35,000	35,000
53303	Public Relations & Information	0	0	15,000	15,000	15,000
53304	Prof Svcs (Non-Consulting)-O/S	2,884	52,286	140,000	140,000	140,000
53402	Specialized Services /Tech	27,910	592	20,000	20,000	20,000
54101	Utilities	65,704	32,059	100,000	100,000	100,000
54301	O/S Repair, Maint & Serv- Bldg	0	0	15,000	50,000	50,000
54302	O/S Repair & Maint-Other Impr	0	0	10,000	10,000	10,000
54303	Service Contracts-Office Equip	281	0	500	500	500
54305	O/S Repair & Maint.-Equipment	5,067	1,641	3,000	50,000	50,000
54421	Equipment Rentals-Ex Office	2,033	0	1,000	1,000	1,000
54501	Buildings & Improvements	0	0	2,000	2,000	2,000
55301	Communications	428	0	0	0	0
55501	Printing & Binding--O/S Vendor	389	119	500	500	500
55801	Training	13,243	10,455	18,500	10,000	10,000
55803	Travel & Conference	887	1,679	7,000	4,000	4,000
55804	Misc. Subsistence Expense	515	417	500	500	500
56101	Clothing & Personal Supplies	8,309	5,802	10,000	10,000	10,000
56102	Office Equipment--Under 300	378	504	500	500	500
56104	Freight	0	0	100	100	100
56105	Small Tools For Field Oper	23,201	5,412	4,000	7,500	7,500
56106	Postage	65	208	200	200	200
56107	Office Supplies	2,668	4,193	4,500	5,200	5,200
56108	Photographic Supplies & Proc	12,710	34	500	500	500
56109	Office Equipment Rentals	760	0	0	0	0
56110	Computer Software	1,226	0	7,700	7,700	7,700
56112	Cleaning & Janitorial Supplies	1,734	1,450	1,000	2,000	2,000
56114	Specialty Chemicals & Gases	133	133	500	2,000	2,000
56115	Materials & Parts--Vehicles	0	1,227	500	500	500
56116	Materials & Parts--Equipment	-10,399	53,513	70,000	70,000	70,000
56122	Laboratory & Medical Supplies	244	0	300	300	300
58004	Special Projects	0	19	0	0	0
58005	Miscellaneous Expenditures	49,907	10,823	2,000	3,000	3,000

DIVISION: 413000 Sewer Maintenance Division

FUND: 40501 Wastewater Enterprise

Account Number	Description	FY 01 Actuals	FY 02 Actuals	FY 03 Adopted	FY 04 Proposed	FY 04 Adopted
NON PERSONNEL SERVICES						
58016	Membership & Dues	561	1,156	900	900	900
58017	Subscriptions & Publications	409	508	700	700	700
58020	In-Lieu Payments	1,131,500	1,216,000	1,265,800	1,320,200	1,320,200
59101	Var Interdept Reimb To Gen Fnd	112	124,205	150,000	58,800	58,800
59102	City Attorney-Variable Charge	5,227	7,823	6,700	19,000	19,000
59103	Variable Charges-Budget (BMSD)	15,400	15,100	14,500	11,300	11,300
59105	Purchasing - Variable Charge	3,310	2,137	20,100	10,100	10,100
59106	Variable Charges For HR-Oper	16,420	14,105	17,800	19,600	19,600
59107	Training Unit Charges HR	0	0	8,100	8,100	8,100
59108	Variable Charges For HR-Lab RI	4,700	0	4,900	5,000	5,000
59109	Variable Charges For Finance	124,985	77,600	83,400	84,100	84,100
59111	Var Reimb To Rev Div/UB & C	150,700	194,100	198,000	187,600	187,600
59112	Var Interdept Reimb To Enterpr	82,690	159,890	180,000	140,000	140,000
59114	Internal Audit Var Chgs	7,200	6,900	4,600	2,600	2,600
59201	Fixed Interdept Reimb-Gen Fund	8,700	5,100	6,200	22,600	22,600
59202	Fixed Interdept Reimb Pub Util	210,123	390,700	321,200	289,800	289,800
59301	Municipal Service Center Rent	13,900	13,900	13,900	13,900	13,900
59302	Info Systems Service Charge	54,700	42,500	31,000	42,800	42,800
59303	Info Systems Equip Charge	81,333	43,308	39,900	39,200	39,200
59304	Property Self-Insurance Chgs	5,700	7,200	5,800	9,500	9,500
59305	Liability Self-Insurance Chgs	153,000	59,600	81,600	95,700	95,700
59306	Chgs For Msngr/Mail/Copier Svc	8,762	6,830	11,600	7,000	7,000
59307	Charges For Telephone Service	29,248	30,835	21,800	15,900	15,900
59309	Facilities Management Charges	148,321	205,212	0	133,600	133,600
59311	Fleet Depreciation Charge	165,592	189,239	197,500	216,300	216,300
59312	Fleet Services Charge	166,880	168,280	269,800	211,600	211,600
59315	Employee/Visitor Prking Perm	100	0	200	100	100
	Non Personnel Services	2,846,912	3,290,500	3,425,800	3,514,000	3,514,000
	FUND TOTAL	4,527,885	4,579,245	5,268,400	5,455,200	5,455,200

DIVISION: 414000 Wastewater Management Division

FUND: 40501 Wastewater Enterprise

Account Number	Description	FY 01 Actuals	FY 02 Actuals	FY 03 Adopted	FY 04 Proposed	FY 04 Adopted
PERSONNEL SERVICES						
51101	Permanent Salaries	4,350,479	4,267,655	4,890,900	5,281,100	5,281,100
51102	Fringe	632,504	633,329	717,000	760,100	760,100
51103	Employee Leave Payoff	61,311	72,332	119,000	100,000	100,000
51201	Non-Permanent Salaries	136,148	91,120	132,600	110,300	110,300
51202	Non-Permanent Fringe	12,780	7,069	8,200	6,800	6,800
51301	Overtime	142,994	202,598	145,000	195,000	195,000
51401	Premium Pay	73,593	80,400	70,000	70,600	70,600
52302	Gen Svc Pens Oblig Bnd Dbt Svc	528,964	123,651	369,600	226,800	226,800
52601	Worker's Compensation	128,100	140,100	155,400	305,700	305,700
52901	Recurring Vehicle Allowance	3,690	4,680	4,700	4,700	4,700
Total Personnel Services		6,070,563	5,622,934	6,612,400	7,061,100	7,061,100
NON PERSONNEL SERVICES						
53302	Prof Svcs/Consulting - Outside	256,114	64,840	4,000	4,000	4,000
53303	Public Relations & Information	17,597	15,146	82,000	78,200	78,200
53304	Prof Svcs (Non-Consulting)-O/S	2,612	74,741	18,000	16,000	16,000
53305	Citywide Legal Charges	0	375	0	0	0
53401	Hazardous Waste Management	16,332	2,827	3,700	3,700	3,700
53402	Specialized Services /Tech	1,522,433	1,515,634	2,285,300	2,215,100	2,215,100
54101	Utilities	2,991,582	4,400,459	4,895,500	4,547,300	4,547,300
54241	Landscaping & Grounds Maint	50,867	39,444	52,400	53,600	53,600
54301	O/S Repair, Maint & Serv- Bldg	16,729	42,412	28,500	28,000	28,000
54302	O/S Repair & Maint-Other Impr	15,716	91,525	16,400	15,500	15,500
54303	Service Contracts-Office Equip	150	0	300	0	0
54304	O/S Repair & Maint.-Vehicles	76	0	0	0	0
54305	O/S Repair & Maint.-Equipment	173,047	220,015	200,400	200,400	200,400
54411	Space Rentals	7,912	4,563	5,000	5,000	5,000
54421	Equipment Rentals-Ex Office	4,220	4,108	10,300	10,000	10,000
54501	Buildings & Improvements	9,320	11,578	37,300	36,500	36,500
55501	Printing & Binding--O/S Vendor	27	0	200	200	200
55801	Training	53,634	24,258	89,000	75,300	75,300
55803	Travel & Conference	7,080	2,186	0	0	0
55804	Misc. Subsistence Expense	199	25	1,000	1,000	1,000
56101	Clothing & Personal Supplies	32,521	31,116	32,900	33,500	33,500
56102	Office Equipment--Under 300	193	939	700	800	800
56103	Copiers	160	0	0	0	0
56104	Freight	2,693	1,362	1,500	1,500	1,500
56105	Small Tools For Field Oper	15,736	7,326	13,600	22,000	22,000
56106	Postage	2,237	1,363	2,000	1,500	1,500
56107	Office Supplies	12,224	12,794	12,100	18,300	18,300
56108	Photographic Supplies & Proc	0	60	400	200	200
56110	Computer Software	13,604	329	7,700	7,700	7,700
56112	Cleaning & Janitorial Supplies	29,035	30,140	30,000	31,500	31,500
56113	Rock & Mineral Products	5,785	5,768	6,000	6,000	6,000
56114	Specialty Chemicals & Gases	1,241,395	1,243,533	1,239,000	1,308,700	1,308,700
56115	Materials & Parts--Vehicles	30	63	100	0	0
56116	Materials & Parts--Equipment	529,575	511,552	590,000	590,000	590,000

DIVISION: 414000 Wastewater Management Division**FUND: 40501 Wastewater Enterprise**

Account Number	Description	FY 01 Actuals	FY 02 Actuals	FY 03 Adopted	FY 04 Proposed	FY 04 Adopted
NON PERSONNEL SERVICES						
56118	Dormitory & Kitchen	55	5	0	0	0
56122	Laboratory & Medical Supplies	54,475	64,357	52,800	54,900	54,900
56240	Oils & Lubricants	28,029	25,677	45,000	53,000	53,000
56260	Gasoline	158,480	138,838	163,800	50,000	50,000
57411	New Machinery & Equipment	6,976	52,625	9,000	12,500	12,500
57412	Replacement Machinery & Equip	7,133	23,933	0	9,600	9,600
57414	Lease/Purchase-Equipment	0	0	30,000	6,600	6,600
57431	Furniture & Fixtures	0	0	0	2,500	2,500
58004	Special Projects	0	45	0	0	0
58005	Miscellaneous Expenditures	23,574	95,031	56,000	62,000	62,000
58008	Oral Board Reimbursement	0	1,703	0	0	0
58010	Taxes & Bond Premiums	15,569	12,864	20,000	20,000	20,000
58016	Membership & Dues	22,077	24,815	23,800	26,900	26,900
58017	Subscriptions & Publications	1,565	11,690	14,100	5,200	5,200
58018	Refunds & Claims	250	500	0	0	0
58020	In-Lieu Payments	3,780,100	4,062,300	4,228,700	4,410,600	4,410,600
58101	Sales/Use Tax Expense	4	0	0	0	0
59101	Var Interdept Reimb To Gen Fnd	1,679	1,683	17,600	17,600	17,600
59102	City Attorney-Variable Charge	13,868	41,101	28,500	22,700	22,700
59103	Variable Charges-Budget (BMSD)	78,000	76,700	74,300	57,200	57,200
59105	Purchasing - Variable Charge	21,748	33,201	48,800	48,800	48,800
59106	Variable Charges For HR-Oper	35,831	42,075	57,500	59,000	59,000
59107	Training Unit Charges HR	0	0	6,900	6,900	6,900
59108	Variable Charges For HR-Lab RI	300	0	14,300	14,400	14,400
59109	Variable Charges For Finance	207,473	151,400	163,500	164,100	164,100
59111	Var Reimb To Rev Div/UB & C	502,200	647,000	659,900	625,200	625,200
59112	Var Interdept Reimb To Enterpr	91,432	86,663	106,500	106,500	106,500
59114	Internal Audit Var Chgs	34,500	29,200	19,300	11,100	11,100
59201	Fixed Interdept Reimb-Gen Fund	27,500	17,800	21,200	58,100	58,100
59202	Fixed Interdept Reimb Pub Util	460,800	265,100	273,400	215,700	215,700
59302	Info Systems Service Charge	251,771	130,025	193,900	226,900	226,900
59303	Info Systems Equip Charge	301,020	142,682	197,700	166,400	166,400
59304	Property Self-Insurance Chgs	23,000	23,700	14,000	22,300	22,300
59305	Liability Self-Insurance Chgs	6,800	3,800	16,600	3,400	3,400
59306	Chgs For Msngr/Mail/Copier Svc	29,828	28,526	34,200	25,100	25,100
59307	Charges For Telephone Service	58,717	54,147	46,300	64,600	64,600
59309	Facilities Management Charges	39,000	39,200	65,000	47,600	47,600
59311	Fleet Depreciation Charge	319,855	275,720	299,900	377,500	377,500
59312	Fleet Services Charge	293,813	357,263	337,400	382,400	382,400
59315	Employee/Visitor Prking Perm	200	0	200	200	200
	Non Personnel Services	13,928,457	15,321,850	17,005,400	16,749,000	16,749,000
	FUND TOTAL	19,999,020	20,944,784	23,617,800	23,810,100	23,810,100

DIVISION: 415000 Community Sanitation

FUND: 41501 Community Sanitation Operating

Account Number	Description	FY 01 Actuals	FY 02 Actuals	FY 03 Adopted	FY 04 Proposed	FY 04 Adopted
PERSONNEL SERVICES						
51101	Permanent Salaries	1,656,281	1,873,625	1,885,400	2,203,200	2,203,200
51102	Fringe	295,113	325,092	347,900	382,800	382,800
51103	Employee Leave Payoff	28,066	21,139	43,500	33,100	33,100
51201	Non-Permanent Salaries	100,074	92,431	174,400	172,800	172,800
51202	Non-Permanent Fringe	7,677	6,810	10,800	10,800	10,800
51301	Overtime	84,970	49,213	74,800	74,800	74,800
51401	Premium Pay	37,174	13,306	51,500	26,000	26,000
52302	Gen Svc Pens Oblig Bnd Dbt Svc	161,292	37,704	112,700	120,400	120,400
52601	Worker's Compensation	53,700	56,000	62,100	147,100	147,100
52901	Recurring Vehicle Allowance	2,880	2,880	3,500	3,500	3,500
	Total Personnel Services	2,427,227	2,478,200	2,766,600	3,174,500	3,174,500
NON PERSONNEL SERVICES						
53302	Prof Svcs/Consulting - Outside	917	3,375	0	0	0
53303	Public Relations & Information	500	0	8,200	8,200	8,200
53304	Prof Svcs (Non-Consulting)-O/S	957	0	0	0	0
53401	Hazardous Waste Management	0	0	0	76,200	76,200
53402	Specialized Services /Tech	70,054	120,211	175,000	125,000	125,000
54241	Landscaping & Grounds Maint	0	0	3,200	3,200	3,200
54303	Service Contracts-Office Equip	100	103	200	200	200
54305	O/S Repair & Maint.-Equipment	26	83	0	0	0
54421	Equipment Rentals-Ex Office	0	0	300	300	300
55501	Printing & Binding--O/S Vendor	344	0	0	0	0
55801	Training	7,656	309	800	3,600	3,600
55803	Travel & Conference	0	0	2,400	0	0
55804	Misc. Subsistence Expense	114	167	500	500	500
55805	Mileage Reimbursement-Nonrecur	0	16	0	400	400
56101	Clothing & Personal Supplies	18,599	15,041	24,900	24,900	24,900
56102	Office Equipment--Under 300	299	0	100	100	100
56105	Small Tools For Field Oper	5,164	3,507	4,000	4,000	4,000
56106	Postage	32	41	400	400	400
56107	Office Supplies	7,810	13,411	1,500	1,500	1,500
56108	Photographic Supplies & Proc	0	0	100	100	100
56112	Cleaning & Janitorial Supplies	10,488	12,739	1,200	1,200	1,200
56116	Materials & Parts--Equipment	2,748	4,963	2,000	2,000	2,000
56240	Oils & Lubricants	378	1,104	500	500	500
56260	Gasoline	139	0	0	200	200
57412	Replacement Machinery & Equip	677	4,943	0	0	0
57431	Furniture & Fixtures	0	1,231	0	0	0
58004	Special Projects	357	32,420	1,000	1,000	1,000
58005	Miscellaneous Expenditures	299	261	400	400	400
58016	Membership & Dues	120	27	200	200	200
58017	Subscriptions & Publications	468	96	400	400	400
58018	Refunds & Claims	350	1,000	0	0	0
58020	In-Lieu Payments	2,100	3,200	3,300	3,300	3,300
59102	City Attorney-Variable Charge	5,686	9,790	10,000	9,000	9,000
59103	Variable Charges-Budget (BMSD)	10,900	10,400	10,300	7,900	7,900

DIVISION: 415000 Community Sanitation**FUND: 41501 Community Sanitation Operating**

Account Number	Description	FY 01 Actuals	FY 02 Actuals	FY 03 Adopted	FY 04 Proposed	FY 04 Adopted
NON PERSONNEL SERVICES						
59105	Purchasing - Variable Charge	628	573	600	600	600
59106	Variable Charges For HR-Oper	13,721	20,490	28,600	28,600	28,600
59107	Training Unit Charges HR	0	0	0	3,700	3,700
59108	Variable Charges For HR-Lab Rl	0	0	0	6,500	6,500
59109	Variable Charges For Finance	21,104	24,200	26,200	26,200	26,200
59111	Var Reimb To Rev Div/UB & C	175,800	226,400	230,900	218,800	218,800
59112	Var Interdept Reimb To Enterpr	873,181	893,811	850,000	977,000	977,000
59114	Internal Audit Var Chgs	3,300	4,500	3,100	2,200	2,200
59201	Fixed Interdept Reimb-Gen Fund	15,200	14,800	8,900	30,100	30,100
59301	Municipal Service Center Rent	14,600	14,600	14,600	17,000	17,000
59302	Info Systems Service Charge	54,300	48,400	55,600	56,900	56,900
59303	Info Systems Equip Charge	61,315	55,178	52,700	43,000	43,000
59304	Property Self-Insurance Chgs	5,300	7,200	11,300	3,400	3,400
59305	Liability Self-Insurance Chgs	15,000	12,800	24,000	23,500	23,500
59306	Chgs For Msngr/Mail/Copier Svc	14,947	14,433	16,500	17,800	17,800
59307	Charges For Telephone Service	20,237	11,806	11,800	8,800	8,800
59309	Facilities Management Charges	28,700	33,600	40,100	40,200	40,200
59311	Fleet Depreciation Charge	328,460	359,989	507,100	556,100	556,100
59312	Fleet Services Charge	977,207	949,197	834,100	927,400	927,400
59315	Employee/Visitor Prking Perm	100	0	100	100	100
	Non Personnel Services	2,770,382	2,930,415	2,967,100	3,262,600	3,262,600
	FUND TOTAL	5,197,609	5,408,615	5,733,700	6,437,100	6,437,100

DIVISION: 410300 Debt Service - DPU**FUND: 40101 Water Enterprise**

Account Number	Description	FY 01 Actuals	FY 02 Actuals	FY 03 Adopted	FY 04 Proposed	FY 04 Adopted
NON PERSONNEL SERVICES						
53302	Prof Svcs/Consulting - Outside	6,433	9,819	26,500	24,500	24,500
58011	Debt Redemption	3,966,417	3,959,055	4,697,800	4,364,800	4,364,800
	Non Personnel Services	3,972,850	3,968,874	4,724,300	4,389,300	4,389,300
CONTINGENCY						
61001	Contingency/Reserve	0	0	350,000	350,000	350,000
	Contingency	0	0	350,000	350,000	350,000
	FUND TOTAL	3,972,850	3,968,874	5,074,300	4,739,300	4,739,300

DIVISION: 410300 Debt Service - DPU**FUND: 40501 Wastewater Enterprise**

Account Number	Description	FY 01 Actuals	FY 02 Actuals	FY 03 Adopted	FY 04 Proposed	FY 04 Adopted
NON PERSONNEL SERVICES						
53302	Prof Svcs/Consulting - Outside	14,122	27,219	33,500	27,500	27,500
58011	Debt Redemption	1,332,201	17,795,933	19,785,800	18,309,000	18,309,000
	Non Personnel Services	1,346,323	17,823,152	19,819,300	18,336,500	18,336,500
	FUND TOTAL	1,346,323	17,823,152	19,819,300	18,336,500	18,336,500

DIVISION: 410300 Debt Service - DPU**FUND: 41001 Solid Waste Enterprise**

Account Number	Description	FY 01 Actuals	FY 02 Actuals	FY 03 Adopted	FY 04 Proposed	FY 04 Adopted
NON PERSONNEL SERVICES						
53302	Prof Svcs/Consulting - Outside	1,860	9,405	10,000	10,000	10,000
58011	Debt Redemption	1,842,613	1,844,071	1,849,000	1,850,000	1,850,000
	Non Personnel Services	1,844,473	1,853,476	1,859,000	1,860,000	1,860,000
	FUND TOTAL	1,844,473	1,853,476	1,859,000	1,860,000	1,860,000